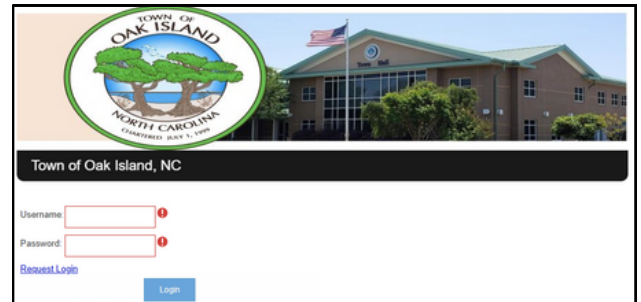


Construction Permit Self-Service ACCOUNT SET-UP

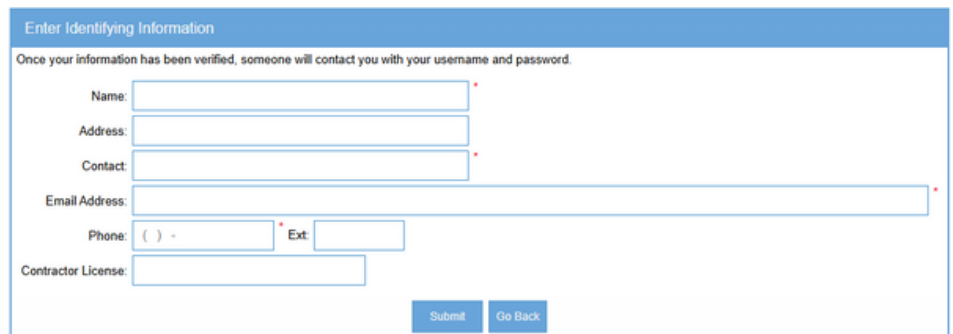
1 Account Set-up

On the construction permit self-service homepage select **“Request Login”**



2 Enter Identifying information

Fields with an asterisk indicate a required field. Select **“Submit”** when complete.



3 Confirmation Email

Once your request for a login is submitted, please allow two business days for processing. A confirmation email will be provided to you with your username and password.