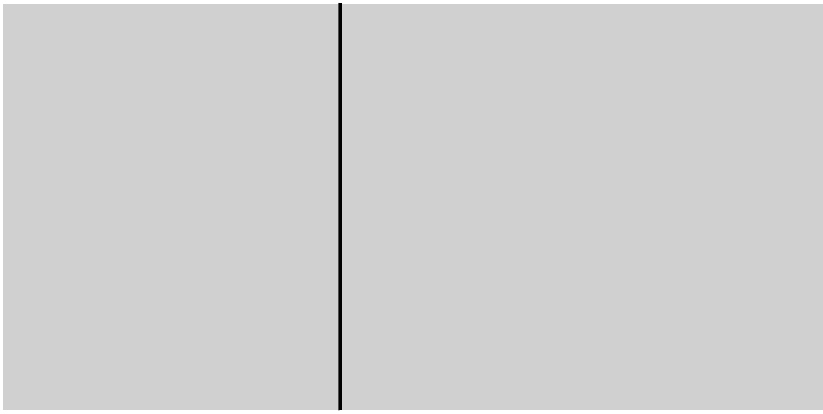




Date	Event Type
2025:	
January 27	Troon/St. James Holiday Party
Event Count:	1
February 27	OKI Citzen's Academy
Event Count:	1
March 1	Musical Bingo
March 7	Rehearsal Dinner
March 8	Wedding and Reception
March 14	Church Dinner
March 15	USCG Training Class
March 19-20	OKI Beautification Club Fundraiser
March 29	Beach Preservation Fundraiser
Event Count:	7
April 5	Wedding and Reception
April 12	Wedding and Reception
April 26	Wedding and Reception
Event Count:	3
May 2	Rehearsal Dinner
May 3	Wedding and Reception
May 10	Wedding and Reception
May 15 -16	Sea Turtle Training
May 17	Wedding and Reception
May 18	Wedding and Reception
May 23	Wedding and Reception
May 30	Wedding and Reception
May 31	Wedding and Reception
Event Count:	9
June 6	Wedding and Reception

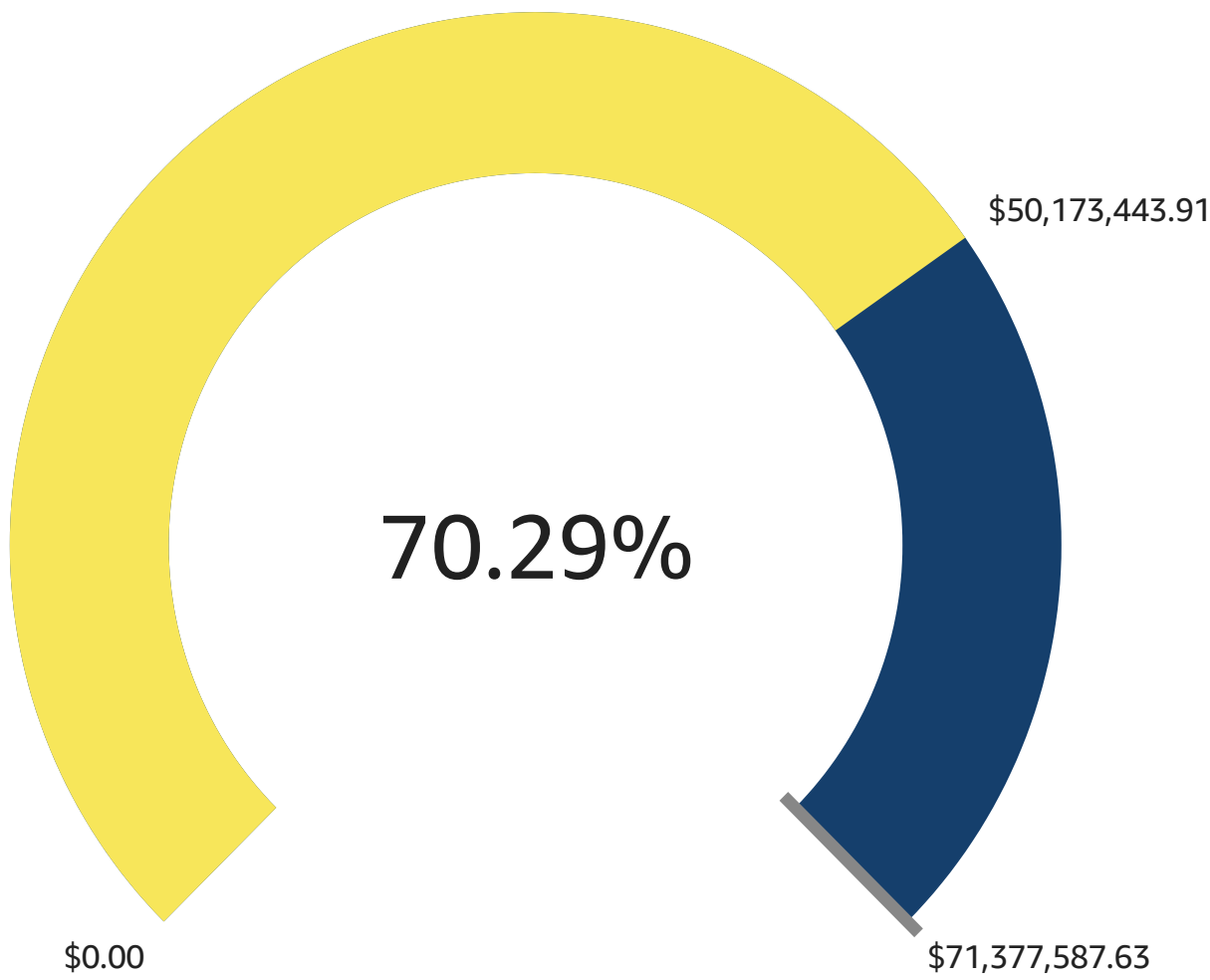
June 7	Wedding and Reception
June 14	Wedding and Reception
June 20	Wedding and Reception
June 21	Wedding and Reception
June 24	Wedding and Reception
June 27	Awards Banquet
June 28	Wedding and Reception
Event Count:	8
July 1	Beach Day
July 12	Wedding and Reception
July 17	Wedding and Reception
July 24	Wedding and Reception
Event Count:	4
August 3	Birthday Party
August 23	Birthday Party
Event Count:	2
Septebmer 6	Wedding and Reception
September 12	Wedding and Reception
September 13	Wedding and Reception
September 17 - 19	Art Class
September 20	Wedding and Reception
September 26	Rehearsal Dinner
Septebmer 27	Wedding and Reception
Event Count:	7
October 3	Art Auction
October 4	Wedding and Reception
October 10	Wedding and Reception
October 11	Wedding and Reception
October 12	Wedding and Reception
October 16	Wedding and Reception
October 17	Rehearsal Dinner
October 18	Wedding and Reception
Oct 20 - 24	Operation North State
October 25	Wedding and Reception
Event Count:	10
November 8	Wedding and Reception
November 15	Wedding and Reception
November 22	Wedding and Reception
Event Count:	3

December 6	Wedding and Reception
December 7	Birthday Party
Event Count:	2
2026:	
March 7	Wedding and Reception
March 21	Wedding and Reception
March 28	Wedding and Reception
Event Count:	3
April 25	Wedding and Reception
Event Count:	1
May 9	Wedding and Reception
May 16	Wedding and Reception
May 29	Wedding and Reception
May 30	Wedding and Reception
Event Count:	4
July 1	Beach Day
July 20	Wedding and Reception
Event Count:	2
Wedding and Reception	46
Business Meeting	2
Rehearsal Dinner	4
Fundraiser	3
Social	6
Other	6
Total Events	67

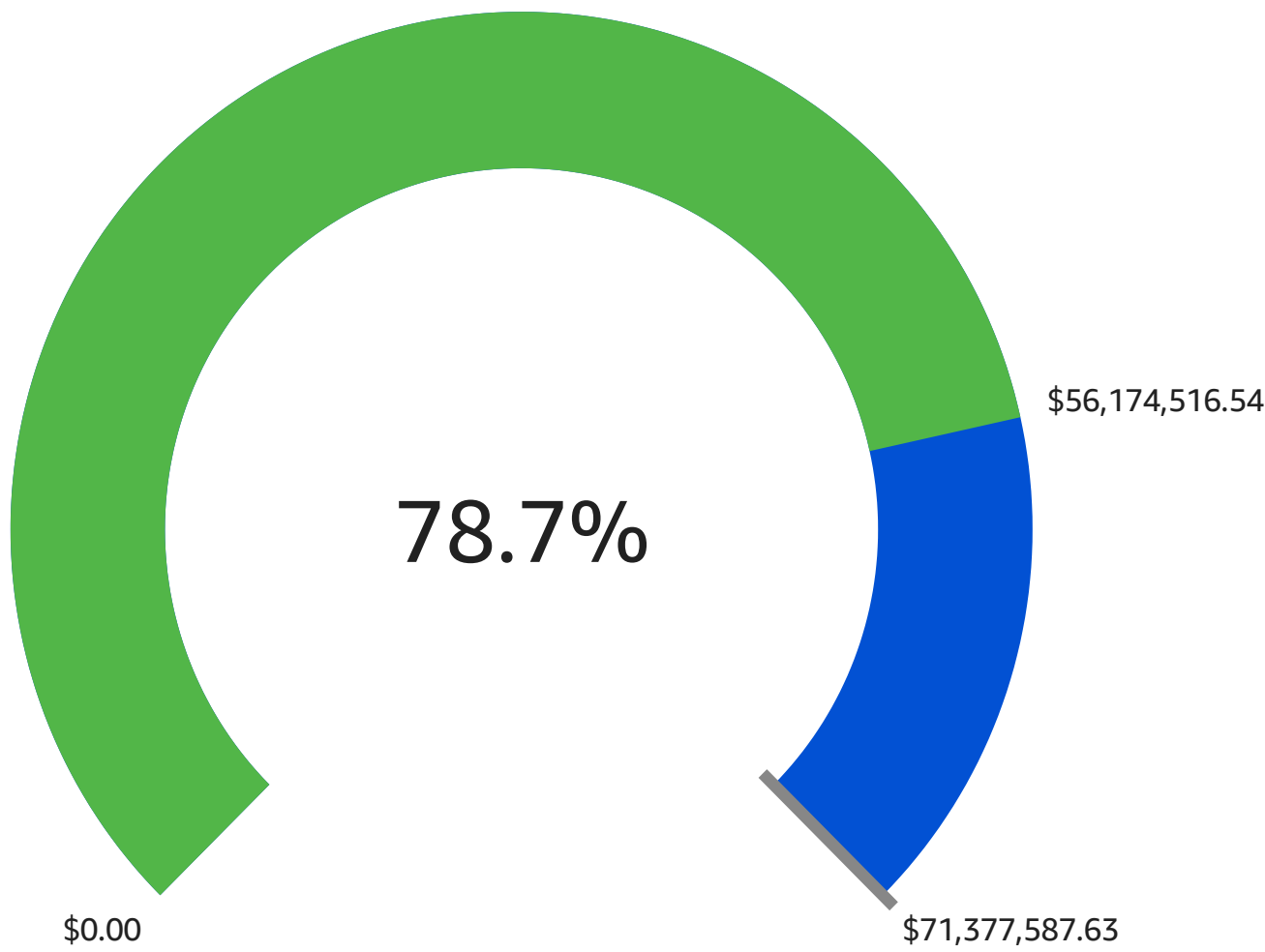


Town of Oak Island Monthly Financial Report

2025 Budget vs Expense (Enc/Req included based on above controls)



2025 Anticipated (Blue) vs Revenue (Green)



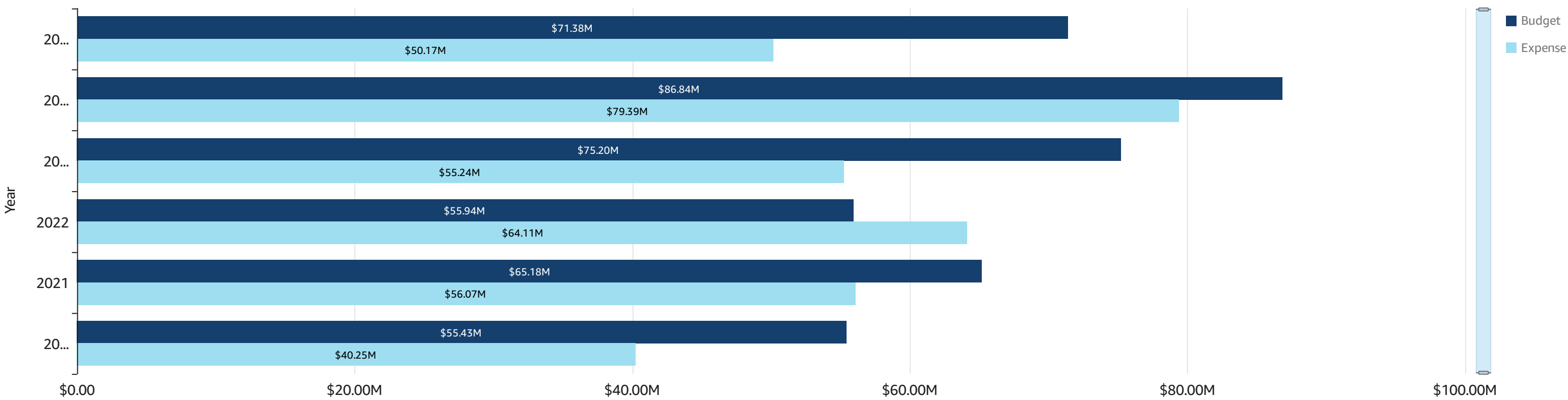
2025 YTD Expense

Fund	Budget	Expended	Balance	Percent..
10 - General Fund	\$23,652,962.74	\$16,218,746.98	\$5,803,506.77	75.46%
30 - Water Fund	\$5,773,252.66	\$4,284,207.10	\$1,321,755.52	77.10%
31 - Wastewater Fund	\$16,371,958.66	\$8,774,768.72	\$7,093,485.39	56.67%
32 - Stormwater Fund	\$1,702,792.26	\$677,740.49	\$809,472.05	52.46%
35 - Solid Waste Fund	\$2,109,290.00	\$1,891,533.69	\$186,988.47	91.13%
38 - Oak Island Par 3 Golf Course	\$547,000.00	\$365,386.73	\$170,737.87	68.78%
39 - Sewer Fee District Fund	\$7,219,200.00	\$7,219,200.00	\$0.00	100.00%
40 - Sewer Assessments	\$1,000,000.00	\$1,000,000.00	\$0.00	100.00%
45 - Special Revenue-...	\$2,626,500.00	\$2,346,146.23	\$267,259.68	89.82%
46 - Special Revenue-Beach Tax ...	\$1,750,000.00	\$1,550,000.00	\$200,000.00	88.57%
47 - Beach Renourishment Projec...	\$6,659,800.00	\$1,077,619.34	\$4,771,705.29	28.35%
49 - Pier Complex Fund	\$575,515.00	\$436,360.65	\$132,523.43	76.97%
50 - Parking Services Fund	\$1,009,492.31	\$917,339.75	\$66,885.25	93.37%
72 - Capital Reserve Fund	\$379,824.00	\$0.00	\$379,824.00	0.00%
Total	\$71,377,587.63	\$46,759,049.68	\$21,204,143.72	70.29%

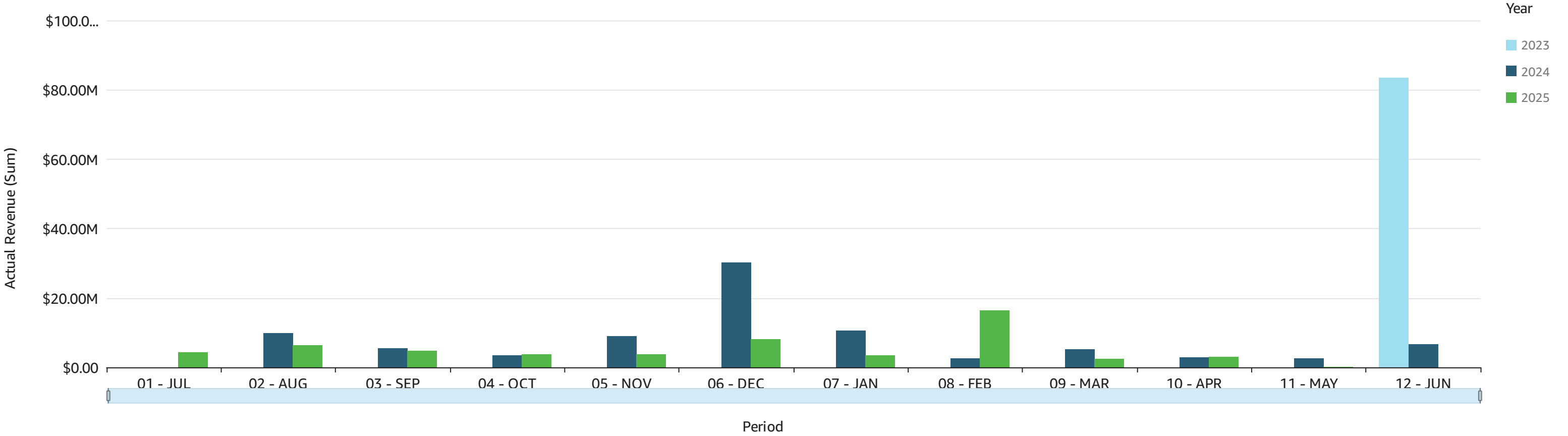
2025 YTD Revenue

Fund	Anticipated	Actual	Balance	Percent...
10 - General Fund	\$23,652,962.74	\$17,914,072...	-\$5,740,601.43	75.73%
30 - Water Fund	\$5,773,252.66	\$4,594,620.77	-\$1,179,223.89	79.58%
31 - Wastewater Fund	\$16,371,958.66	\$14,202,881...	-\$2,173,576.87	86.75%
32 - Stormwater Fund	\$1,702,792.26	\$909,711.05	-\$793,081.21	53.42%
35 - Solid Waste Fund	\$2,109,290.00	\$1,948,297.05	-\$160,992.95	92.36%
38 - Oak Island Par 3 Golf Course	\$547,000.00	\$529,574.13	-\$17,425.87	96.81%
39 - Sewer Fee District Fund	\$7,219,200.00	\$4,583,005.84	-\$2,636,194.16	63.48%
40 - Sewer Assessments	\$1,000,000.00	\$0.00	-\$1,000,000.00	0.00%
45 - Special Revenue-...	\$2,626,500.00	\$2,917,799.14	\$291,299.14	111.09%
46 - Special Revenue-Beach Ta...	\$1,750,000.00	\$1,941,697.25	\$191,697.25	110.95%
47 - Beach Renourishment ...	\$6,659,800.00	\$5,112,975.11	-\$1,546,824.89	76.77%
49 - Pier Complex Fund	\$575,515.00	\$379,681.57	-\$195,833.43	65.97%
50 - Parking Services Fund	\$1,009,492.31	\$970,810.03	-\$38,682.28	96.16%
72 - Capital Reserve Fund	\$379,824.00	\$169,390.00	-\$210,434.00	44.59%
Total	\$71,377,587.63	\$56,174,516...	-\$15,209,874.59	78.70%

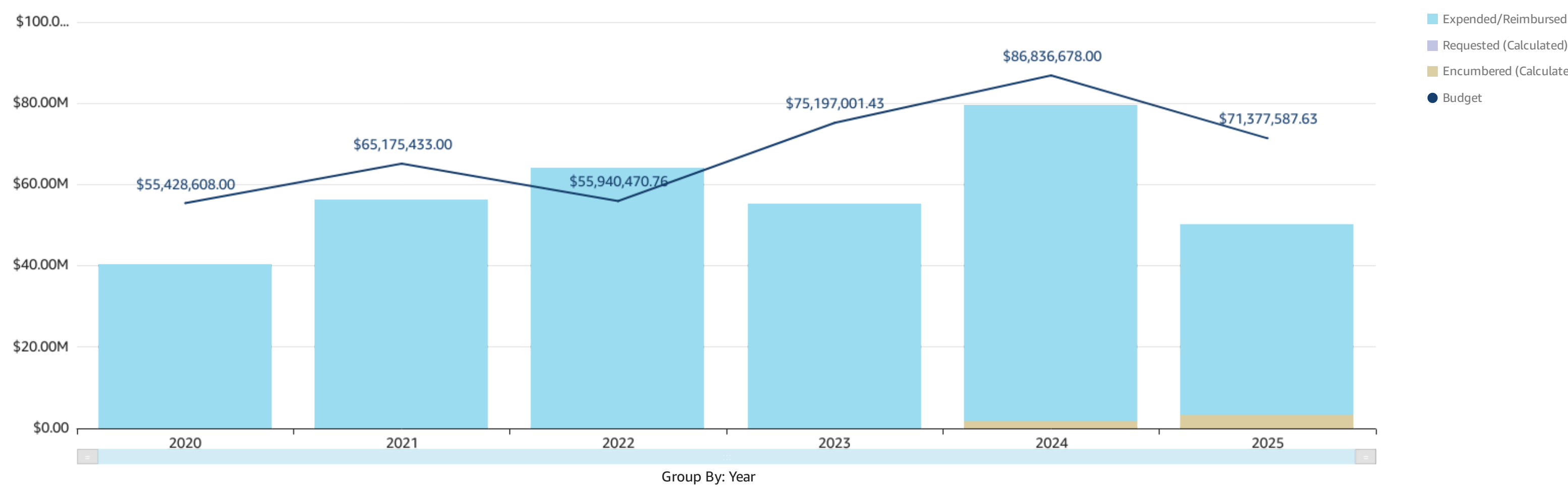
Budget vs Expense (Enc/Req included based on above controls) by Year



Anticipated YTD Revenue by Year and Period



Expense Breakdown by Year



PERMIT REPORT APRIL 2025

<u>PERMITS</u>	<u>DESCRIPTIONS</u>	<u>VALUES</u>	<u>FEES</u>		<u>FEES</u>
			Apr-25		Mar-25
9	Residences	\$ 3,750,000.00	\$ 19,141.50		\$ 19,414.00
1	Commercial Buildings	\$ 6,000.00	\$ 460.00		\$ -
0	Commercial Repairs/Additions				
0	Modular Homes				
0	Mobile Homes				
17	Repairs/ Additions/ Alterations	\$ 1,113,510.00	\$ 9,745.00		\$ 2,961.00
7	Docks/Piers/Bulkheads/Lifts	\$ 356,800.00	\$ 1,120.00		\$ 320.00
4	Demolition		\$ 870.00		\$ 470.00
0	Relocation of House				
36	Trade Building Permits	\$ 237,491.84	\$ 7,010.00		\$ 4,080.00
8	Pool Permits	\$ 503,799.00	\$ 1,445.00		\$ 2,185.00
287	Trade Permits (Elect - Mech - Plbg)		\$ 26,250.00		\$ 14,800.00
1	Fire Inspection Permits		\$ 100.00		
3	Reinspection Fees		\$ 240.00		
10	Homeowner's Recovery Fund		\$ 100.00		\$ 160.00
383	TOTAL	\$ 5,967,600.84	\$ 66,481.50		\$ 44,390.00
	<u>OTHER FEES COLLECTED</u>				
0	Real Estate Sign Collection				\$ -
14	Development (E&G)		\$ 1,400.00		\$ 1,200.00
157	Zoning		\$ 7,235.00		\$ 3,690.00
4	CAMA Permit Fees		\$ 400.00		
1	Planning BOA/PB		\$ 350.00		
87	Storm Water plan fees		\$ 14,810.00		\$ 15,600.00
38	Water/Sewer fees		\$ 75,547.00		\$ 77,282.72
301	TOTAL		\$ 99,742.00		\$ 97,772.72
	<u>TOTAL FEES COLLECTED</u>		\$ 166,223.50		\$ 142,162.72
The Inspectors completed 964 building, CAMA and zoning inspections (excludes code violations) during the month of Apr 2025.					
Credit Charge Offset Fees					
	Respectfully submitted,				
	Beth Wentzel				
	Development Services Department				

2025 Permits and Inspections

2025 PERMITS	Jan	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Totals
Single Family	15	11	10	9									45
Commercial	0	0	0	1									1
Comm. Repairs	1	3	0	0									4
Mobile Homes	0	1	0	0									1
Docks/Piers	6	10	2	7									25
Demo	3	3	2	4									12
E&G Development	14	15	11	14									54
Trade Bldg.	25	24	20	36									105
Electrical	94	96	93	164									447
Mechanical	53	51	45	91									240
Plumbing	14	20	12	32									78
Plumb/Sewer Sys	1	2	0	3									6
Repairs/Additions	8	9	4	17									38
Fire	2	0	0	1									3
Zoning	68	137	115	157									477
Pool	5	17	12	8									42
Irrigation Meters	4	9	10	16									39
TOTAL PERMITS	313	408	336	560	0	0	0	0	0	0	0	0	1617
Total permits w/o Sewer System	253	251	251	248									1003
Total Inspections Jan. – Dec. 2025	664	787	791	964									3,206

Building permits 2014 CY compared to 2013 CY without sewer permits	#REF!
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Building permits 2014 CY compared to 2013 CY with sewer permits	#REF!
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Sewer permits 2014 CY compared to 2013 CY	#REF!
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Inspections 2014 CY compared to 2013 CY	#REF!
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SFR permits 2014 CY compared to 2013 CY	#REF!
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Oak Island Fire Department

April Monthly Report 2025

March Responses (Types of Calls)

Dispatched Structure fires **5**
 Medical calls **64**
 Cardiac Arrest **5**
 Ocean Rescue **5**
 Fire Alarm **12**
 Motor Vehicle Accident **3**
Lift Assist 26



Total Department Unit Responses 202

Chief 180 **17**
 Chief 181 **13**
 Drone 184 **11**
 Engine 171 **87**
 Engine 173 **48**
 Tower 161 **12**
 QRV 191 **20**

Average arrival time for ALL CALLS **5 min 27 seconds**
 Average arrival time for Structure Fires in town **5 min 15 seconds**
 Average arrival time for Ocean Rescue Calls **7 min 21 seconds**
 Average arrival time for EMS calls **5 min 01 seconds**
 Overlapping Incidents (calls at the same time) **3**
 Busiest Unit **Engine 171**
 Busiest day of the week **Thursday**
 Busiest Time of Day **5:00 pm**
 Staffing level average per day **6**

Beach Safety Unit

April 2025 Easter Weekend Patrol

Rip Current Education **10 Contacts**
 Deployment for "Too Far Out" **4 Contact**
 Dogs at Large **4 Contacts**
 Holes on Beach **10 Contacts**
 Glass Containers **5 Contacts**
 Emergency Access Issue **1 Contact**

Total Contacts 34



Oak Island Police Department

4621 East Oak Island Drive • Oak Island, N.C. 28465

Charles A. Morris II, Chief



Date: April 1, 2025 – April 30, 2025
To: Chief C. Morris
Subject: Community Policing Monthly Involvement Report
From: CRO Joe Trahey

As the Community Resource Officer completes the first full month, I would like to express my sincere gratitude for the continued assistance of Administrative Assistant Theresa Tickle and Sara Edge. Their invaluable support has been instrumental in the successful execution of our community outreach initiatives.

Summary of Activities:

- **April 12, 2025 - Wings and Wheels Event (Cape Fear Jetport):** A community outreach table was set up and manned by CRO Trahey at the Wings and Wheels event held at the Cape Fear Jetport. This provided an opportunity to engage with a large number of community members, answer questions, and foster positive interactions.



- **April 16, 2025 - Meeting with Moose Lodge CEO:** Officers met with Mr. Plunky, the Chief Executive Officer for the Oak Island Moose Lodge. This meeting established a partnership to support the Tommy Moose program, which provides comfort items to children in times of crisis.





Oak Island Police Department

4621 East Oak Island Drive • Oak Island, N.C. 28465

Charles A. Morris II, Chief



- **April 17, 2025 - Coffee with a Cop (Jumping Java):** The Coffee with a Cop event at Jumping Java was a success, with a notable turnout. A highlight of the event was the attendance of a gentleman who had recently received CPR on the Pickleball Courts from Officer Holeman and CRO Trahey. He personally thanked both officers for their life-saving actions.



- **April 21 - April 24, 2025 - Traffic Control for Baptist Church Spring Camp:** For four days, CRO Trahey provided traffic control on East Oak Island Drive to ensure the safety of children attending the Baptist Church's spring camp as they crossed the road.
- **April 26, 2025 - Earth Day Event:** Mrs. Sara and CRO Trahey collaborated to host an informational booth for the community at the Earth Day event. The booth featured information on environmental responsibility and safety. A popular activity for children involved finding evidence in a mock crime scene set up by Sara, with prizes awarded for participation.



- **Ongoing - Hurricane Conference Vendor List:** Throughout April, Officer Trahey continued to build a vendor list for the upcoming Hurricane Conference scheduled for May 15, 2025, establishing new contacts within the community to enhance the event.



Oak Island Police Department

4621 East Oak Island Drive • Oak Island, N.C. 28465

Charles A. Morris II, Chief



Key Observations and Outcomes:

- The Wings and Wheels event provided broad community engagement and visibility for the Police Department's outreach efforts.
- The partnership with the Moose Lodge and support for the Tommy Moose program will directly benefit children in need within our community.
- Coffee with a Cop continues to be a valuable platform for informal interactions and building positive relationships between officers and residents. The personal thanks offered by the gentleman who received CPR underscores the impact of our officers' actions.
- Traffic control for the church camp ensured the safety of young community members.
- The Earth Day event successfully combined environmental awareness with community engagement and provided an interactive and educational experience for children.

Next Steps and Recommendations:

- Continue to build upon the relationships established with community organizations such as the Moose Lodge.
- Explore future opportunities for collaboration with faith-based organizations following the initial meetings with faith leaders.
- Maintain regular Coffee with a Cop events at various locations to maximize community reach.
- Assess the effectiveness of traffic control measures for community events and make adjustments as needed.
- Continue to partner with other town departments, such as the Recreation Department, for community events like Earth Day.

Looking Ahead 2025 Agenda:

The Community Resource Officer program has a number of upcoming events planned to continue our outreach and engagement efforts:

- **May 12, 2025:** We will be providing Hurricane Preparedness information at the community center to help residents prepare for the upcoming season.
- **May 15, 2025:** Our major Hurricane Preparedness Event will take place, offering valuable resources and education to the community.
- **May 18, 2025:** Join us for the Police & Fire vs. Coast Guard Softball Game, a fun community event promoting camaraderie and friendly competition.
- **May 21, 2025:** Southport will be hosting their second 4th Of July Planning meeting, in which Major Cooke and myself will be attending.
- **May 22, 2025:** We are hosting a Meet and Greet at Hawthorne at Pine Forrest, providing an opportunity for residents to connect with the Police Department.
- **May 23, 2025:** We will be conducting preparedness planning and ensuring safety measures are in place for the upcoming Summer Concert Series on Friday nights.
- **June 6, 2025:** Our annual Public Safety Camp will offer valuable learning experiences for young members of our community.
- **June 24, 2025:** Don't miss Chop with a Cop, another great opportunity for positive community interaction.



Oak Island Police Department

4621 East Oak Island Drive • Oak Island, N.C. 28465

Charles A. Morris II, Chief



Conclusion:

April 2025 has been a productive first full month for the new Community Resource Officer. The initiatives undertaken have fostered positive community interactions, promoted safety, and strengthened partnerships in alignment with the Oak Island Police Department's mission and vision. The dedication and support of Sara and Theresa have been invaluable to these efforts.



Law, Oak Island PD - Monthly CFS Totals

Printed on May 1, 2025

Code	Totals	
10-A-CHEST PAIN	1	1
10-C-CHEST PAIN	1	1
10-D-CHEST PAIN	6	6
11-A-CHOKING	1	1
12-C-SEIZURE	2	2
12-D-SEIZURE	2	2
13-D-DIABETIC	1	1
17-A-FALLS	10	10
17-A-GOOD INTENT	4	4
17-B-FALLS	22	22
17-D-FALLS	6	6
19-C-HEART PROBLEM	2	2
19-D-HEART PROBLEM	1	1
1-A-ABDOMINAL	2	2
21-B-HEMORRHAGE	4	4
23-D-OD POISON ACCIDENT	1	1
25-A-PSYCH VIOLENT	2	2
25-B-JUMPER	1	1
25-B-SUICIDAL	2	2
25-C-PSYCH	1	1
25-C-PSYCH VIOLENT	1	1
25-O-PSYCH VIOLENT	1	1
26-A-SICK	3	3
26-C-SICK	4	4
26-O-SICK	1	1
28-C-STROKE	4	4
29-B-MVA	1	1
29-D-MVA MAJOR	1	1
2-C-ALLERGIES	1	1
2-D-ALLERGIES	1	1
30-A-TRAUMA	1	1
30-B-TRAUMA	1	1
30-D-TRAUMA	1	1
31-A-UNCONS FAINT	4	4
31-C-UNCONS FAINT	1	1
31-D-UNCONS FAINT	4	4
31-D-UNCONS FAINT ARREST	1	1
32-B-MEDICAL ALARM	3	3
32-D-UNK PROBLEM	3	3

Code	Totals	
34-B-ACN	3	3
4-B-ASSAULT	1	1
52-B-SINGLE RESD FIRE ALARM	6	6
52-C-COMM IND FIRE ALARM	3	3
52-C-HIGH LIFE FIRE ALARM	3	3
53-A-LIFT ASSIST	15	15
53-B-LOCKED IN VEH	1	1
55-B-ELECTRICAL INVEST	1	1
5-C-BACK PAIN	1	1
60-B-GAS LEAK	1	1
67-A-OUTSIDE FIRE	1	1
67-B-OUTSIDE FIRE	2	2
67-B-OUTSIDE FIRE ENDANGER	1	1
68-A-SMOKE INVESTIGATION	2	2
6-C-BREATH PROBLEM	1	1
6-D-BREATH PROBLEM	3	3
72-D-COASTAL WATER RESCUE MULTIPT	2	2
73-B-COASTAL WATERCRAFT ISSUE	1	1
73-D-COASTAL FLARE	1	1
73-D-COASTAL WATERCRAFT ISSUE	1	1
80-C-TANK FIRE THREAT	1	1
82-C-BRUSH FIRE	1	1
911 HANG UP	5	5
911 OPEN LINE	2	2
9-B-OBVIOUS DEATH	1	1
9-E-ARREST	3	3
ALARM	30	30
ANIMAL CONTROL	27	27
ASSIST OTHER - EMS	6	6
ASSIST OTHER - FIRE	2	2
ASSIST OTHER - LAW	3	3
ATTEMPT TO LOCATE	24	24
CALL BY PHONE - LAW	71	71
CARELESS & RECKLESS	19	19
CHASE	1	1
CHECK POINT	3	3
CRIME IN PROGRESS	1	1
DEBRIS IN ROAD	2	2
DISABLED MOTORIST	12	12
DISTURBANCE	16	16
DOMESTIC	14	14
DRUNK DRIVER	3	3
ESCORT	2	2
FIGHT IN PROGRESS	1	1
FIREWORKS	1	1
HIT AND RUN NON-INJURY	3	3

Code	Totals	
IMPROPERLY PARKED VEHICLE	13	13
INTOXICATED SUBJECT	1	1
INVESTIGATE NARCOTICS	1	1
INVESTIGATION - LAW	9	9
JUVENILE OUT OF CONTROL	2	2
LOCKOUT REQUEST	1	1
LOST FOUND PROP	2	2
MEET WITH COMPLAINANT	22	22
MENTAL PATIENT	3	3
MESSAGE DELIVERY	2	2
MISSING PERSON	1	1
MVA NON-INJURY	11	11
NOISE	13	13
OPEN DOOR	6	6
POOL PHONE CHECK	1	1
PROWLER	1	1
SHOTS FIRED	1	1
SPECIAL CHECK	1462	1462
SUSPICIOUS VEHICLE OR SUBJECT	20	20
TAKE WRITTEN REPORT	35	35
TRAFFIC CONTROL	1	1
TRAFFIC STOP	322	322
TRESPASSERS	6	6
WARRANT SERVICE	3	3
WATER PROBLEMS	2	2
WELFARE CHECK	15	15
	11	11
Totals	2380	2380

Public Works Department Monthly Report
APRIL 2025

SOLID WASTE

3-24-2025 THRU 4-6-2025.

LAST TUB GRINDING FINISHED AROUND 1/17/2025.

LEAVES IN ZONE 2, BRUSH IN ZONE 2

3/31 – 4/4 WAS A OFF WEEK. NEEDED THE TIME FOR LEAVES TO CATCH UP.

BRUSH & LEAVES ON SCHEDULE IN ZONE 3 STARTING 4/7/2025

WEEKLEY DUTIES: CONVENINECE SITE CLEANUP, VEHICLE MAINTENANCE & SPECIAL HAULING FOR TOWN PROJECTS.

EQUIPMENT:

MAINTENANCE ON LOADER ST12 & SW1 & SW2 & SW7 & SW8 & SW10 & SW9 & SW10

LOADER MAINTENANCE

SW9 HAD TO GO TO WILMINGTON FOR REPAIRS 4/1/25.

SPECIAL PICK UP'S:

PICK UP METAL & TIRES FOR THE MAINTENANCE DEPARTMENT & HAULED TO THE LANDFILL.

HAULED NINE LOADS IN THE LANDFILL.

TOOK A LOAD OF DEBRIS FROM THE FISH FACTORY TREATMENT PLANT.

PICKUP A SMALL TREE FOR OPS DEPT. ON 29 EAST PELICAN & 19 EAST PELICAN.

PICKUP A LOAD OF BRUSH FOR OPS DEPT. AT 27 WEST BEACH.

HAULED BRUSH & METAL AWAY FROM BILL SMITH PARK.

BRUSH & LEAVES FOR THE UP COMING TUB GRINDING BY AMERICAN PROPERTY EXPERTS.

BRUSH - 300 LOADS – 7,500 YDS

LEAVES – 172 LOADS – 4,300 YDS

4-7-2025 THRU 4-20-2025.

LAST TUB GRINDING FINISHED AROUND 1/17/2025.

LEAVES IN ZONE 3, BRUSH IN ZONE 4

NEEDED AROUND A WEEK FOR LEAVES TO CATCH UP WITH BRUSH.

BRUSH ON SCHEDULE IN ZONE 4 STARTING 4/21/2025

WEEKLEY DUTIES: CONVENINECE SITE CLEANUP, VEHICLE MAINTENANCE & SPECIAL HAULING FOR TOWN PROJECTS.

EQUIPMENT:

MAINTENANCE ON LOADER ST12 & SW1 & SW2 & SW7 & SW8 & SW10 & SW9 & SW10

LOADER MAINTENANCE

SW1 HAD TO GO TO WILMINGTON FOR REPAIRS 4/10/25.

SW9 CAME BACK FROM WILINGTON ON 4/10/2025

SPECIAL PICK UP'S:

PICK UP METAL & TIRES FOR THE MAINTENANCE DEPARTMENT & HAULED TO THE LANDFILL.

HAULED SIXLOADS IN THE LANDFILL.

TOOK FOUR LOADS OF WOOD CHIPS TO BILL SMITH PARK FROM THE AIRPORT SHOP.

PICKUP DEAD TREE NE 71ST STREET FROM OPERATIONS DEPT.

PICKUP DEAD SE 6TH STREET FROM OPERATIONS DEPT.
HAULED BRUSH FROM BILL SMITH PARK.

BRUSH & LEAVES FOR THE UP COMING TUB GRINDING BY AMERICAN PROPERTY EXPERTS.
BRUSH - 344 LOADS – 8,600 YDS
LEAVES – 198 LOADS – 4,950 YDS

FACILITIES

March 1-31

- 1-unstopped toilet at T.H.
- 2-repaired urinal at 52nd
- 3-fied sink enclosure at 52nd
- 4-replaced and repaired sheetrock at P.W.
- 5-Painted door and wall at P.W.
- 6-Put wheels on podium at T.H.
- 7-repaired fishing T at 52nd
- 8-put curtain on podium at T.H.
- 9-repaired side of building at NE 19TH sewer station and painted
- 10-replaced cleats on dock at 55thboat ramp
- 11-took furniture from T.H.to Midway storage
- 12-removed hand sanitizer from T.H.
- 13-took all of junk from contractor at T.H. to airport road to store
- 14-fixed desk in P.W.
- 15-put door lock on back door at P.W.
- 16-hung pictures at T.H.
- 17-replaced ceiling tiles at P.D.
- 18-removed rat trap from P.D.
- 19-replaced long hydrant at the end of pied
- 20-cleaned grilles and filters at Rec center
- 21-repaired window at Rec center
- 22-put new window blinds in office at P.W. building
- 23-put office together at T.H.
- 24-put a 4x6 piece on 20th street crossover for new light
- 25-put a cork board up at P.W. for Brick
- 26-repaired office chair at T.H.
- 27-fixed door at fire station 2 from dragging
- 28-cut moby mats for beach access
- 29-moved filing cabinets at T.H.
- 30-fixed roll up door at golf course
- 31-picked up desk at midway storage and brought T.H. office
- 32-tried to level up floating dock at nature park at 52nd

OPERATIONS

3-24-2024 THRU 4-6-2025

DAILY DUTIES – GENERAL GROUNDS MAINTENANCE; TRASH PICKUP AT PARKS; TRIMMING; TREATING; MOWING.

WEEKLY DUTIES – CLEARING HANDICAP MATS/WALKWAYS; CONVENIENCE SITE MANAGEMENT; BALLFIELD PREP FOR PLAY; 46TH ST. PARK TRASH CANS EMPTYING; BLOW OFF AROUND THE NATURE CENTER & MALCOLM REGISTER PARK.

SPRAY ROUND UP AT ALL BEACH ACCESSES & TOWN BUILDING NEAR MIDDLETON PARK. BUILD A NEW WOODEN WALKWAY TO THE SHOWER TOWER AT MCGLAMERY STREET. EAST PELICAN STREET 2910 & 1912 CUT DOWN TWO HANGING LIMBS. HAULED AWAY WITH THE GRAPPLE TRUCK. REMOVED DEAD ANIMAL ON OKI DRIVE. REMOVED FIVE TIRES FROM THE BEACH ACCESSES AFTER A TRASH RUN.

TRIMMING BEACH ACCESSES 77 EAST & 79 EAST & 27 WEST.

REMOVED DEBRIS AT FISH FACTORY ROAD TREATMENT PLANT WITH THE GRAPPLE TRUCK. CHECK ALL WALK OVERS 29 & 19 & 9 & MIDDLETON – MOW & TRIM & EDGING & BLOW OFF.

STARTED TURNING ON THE IRRIGATION SYSTEMS, ON ALL TOWN PROPERTIES. (TOWN HALL & TRIANGLE AT CIRCLE K & NE BARBEE STREET & OLD MIDDLETON PARK & REC. CENTER & PINNER POINT).

REPAIRED A HOLE IN THE PARKING LOT AT THE REC CENTER USING MATERIAL FROM NE 5 STREET STOCK.

GRAFFITI ON THE MIDDLETON BRIDGE – REMOVED WITH CLEANER. CUT TWO LARGE LIMBS HANGING IN THE STREET AT SE6 STREET, HAULED TO AIRPORT SHOP.

WORK ORDER COMPLETION - WO #PW-02270 - SE 77 ACCESS – TRIM - WO #PW-02266 - STATION 1 – CLEAN - WO #PW-02274 - 6TH E-TIRES & 215 NE 38-SINKHOLES - PW-02276 - FW: Nature Center Work Order – WIRE

4-7-2024 THRU 4-20-2025

DAILY DUTIES – GENERAL GROUNDS MAINTENANCE; TRASH PICKUP AT PARKS; TRIMMING; TREATING; MOWING.

WEEKLY DUTIES – CLEARING HANDICAP MATS/WALKWAYS; CONVENIENCE SITE MANAGEMENT; BALLFIELD PREP FOR PLAY; 46TH ST. PARK TRASH CANS EMPTYING; BLOW OFF AROUND THE NATURE CENTER & MALCOLM REGISTER PARK.

WORKING ON THE REMAINING PROPERTIES WITH IRRIGATION (SOUTH HARBOUR VILLAGE FIRE STATION & FIRE STATION 2 HAD TO REPAIR THE BACK FLOW BEFORE TESTING THE SYSTEM & REPAIRS. FINISHED ALL THE TOWN'S IRRIGATION SYSTEM START UP & WITH REPAIRS.

GRAFFITI REMOVAL AT MIDDLETON BRIDGE.

GRAFFITI REMOVAL AT SKATEBOARD PARK & REMOVED BURNT OUT HOUSE FROM PAD.

LEVELED AREAS ON OAK ISLAND DRIVE R.O.W. AND GRASS SEEDED IT (ABOUT 15 AREA'S IN ALL).

PRUNING & TRIMMING: ALL LOCATIONS LISTED 76th ACCESS & GAS PUMPS & 75th ACCESS & 37th ACCESS & REC CENTER PARKING LOT & CRAB DOCK & SMALL GREEN HOUSE AREA & 26th ACCESS & ALL WALKOVERS TO THE BEACH.

Interview Schedules / at Town Hall

Mid-Atlantic Equipment Show

WORK ORDER COMPLETION - WO #PW-02293 - 33RD W - POST/ROPE - WO #PW-02297 - FW: 13W Access – TRIMMING - WO #PW-02300 - NE 71 - DEAD TREE - WO #PW-02304 - TH/CART, CART CNT & SCREENS - WO #PW-02307 - SKATE PARK – BOLTS - WO #PW-02303 -

GREENLAND – DEBRIS - WO# PW-02314 - PORTA/CART COUNTS - WO #PW-02318 - REC CNTR
- AAH TRASH - WO #PW-02294 - PD PARKING - FIRE ANTS.

DIRECTOR/ADMINISTRATIVE

DIRECTOR DUTIES – ATTENDANCE OF MEETINGS (BI-WEEKLY STAFF, MONTHLY PARKS ADVISORY & MONTHLY BEACH PRESERVATION MEETINGS)

ADMIN DUTIES – 94 PHONE CALLS TAKEN; 9 VISITORS IN OFFICE; 55 REGULAR WORK ORDERS; 7 FLEET WORK ORDERS

STREET DIVISION

4-7-25 THRU 4-13-25

801 DUTIES

CHECKING ACCESSES ,BUMPERS,SIGNS,FOR DAMAGE

TRIMMING AROUND BUMPERS AND SPRAYING

FILLED HOLE ON BEACH @ WEST END & 5406 W.

STORMWATER

3/24 -4/4/25

CLEANING UP CANAL (MULTIPLE DAYS)

BRING IN MATERIALS (ABC GRAVEL, 57 STONE, RIP RAP)

SHOP (MULTIPLE DAYS)

SE41 & SE 42 DITCH MAINTENCE

VEHICLE MAINTENCE (MULTIPLE DAYS)

5002 E. YACHT INSTALLED NEW DITCH

JETTED CROSS PIPE ON NE 50 BECAUSE OF CLOGGED PIPE

LANDFILL (MULTIPLE DAYS)

1602 E. PELICAN DITCH MAINTENCE (MULTIPLE DAYS)

MAINTENCE OF DITCHES LOCATED ON E. DOLPHIN (MULTIPLE DAYS)

NE56 REPAIR WASHOUT AT STREET END AND REESTABLISHED RIP RAP AROUND PIPE

TIME SHEETS

PICKED UP NEW GRASS TRIMMER TO REPLACE OLD BROKEN TRIMMER

BACKHOE REPAIRED

MADE SURE YARD HAD ENOUGH SUPPLIES FOR NE63 PROJECT (500' OF 15" PIPE & FOUR STRUCTURES)

4/7- 4/18/25

SHOP PROJECTS (MULTIPLE DAYS)

DITCHING ON DOLPHIN (MULTIPLE DAYS)

NE56 DITCH

SE63 INSPECT DRIVEWAY FAILURE (PIPE FAILURE)

37 PLACE EAST DITCHES

BILL SMITH PARK (F550 HAULING) MULTIPLE DAYS

SE63 DITCHES (MULTIPLE DAYS)
GOLF COURSE ELECTRIC SERVICE FOR PUMP
VEHICLE MAINTENANCE (MULTIPLE DAYS)
STW3 BROUGHT TO SMITH INTERNATIONAL FOR SERVICE
PREP 2PLACE WEST FOR PIPE REPAIR
WEED TRIM DITCHES (MULTIPLE DAYS)
2 PLACE PIPE REPAIRED (3 CONNECTIONS FIXED ON CONCRETE PIPE)
3306 E. YACHT
SE42 #117
PICKED UP STW 3 FROM SMITH INTRNATIONAL
NE47 #206
LANDFILL RUNS

April 2025			
Department Reach Via Facebook			
	New Followers	98	Monthly
	Overall Followers	15k	Monthly
	View	229,885	Monthly
	Link Clicks From Individual Profiles	226	Monthly
	Shares	1,201	Monthly
	Reactions	2,006	Monthly
	New Page Likes	101	Monthly
	Over All Page Links	13k	Monthly
	Post Reach	39,477	Monthly
	Comments	93	Monthly
Department Reach Via Instagram			
	Post Reach	2k	Monthly
	content interactions	772	Monthly
	Profile visits	197	Monthly
	New followers	30	Monthly
	Photo Views	25.9k	Monthly
	Over all followers	2,730	Monthly
Community Resource Center Programs			
	Nutrition Lunch	522	4x week plus first Friday
	Bingo	157	2x week
	Egg Dying with GEE GEE	22	As Scheduled
	Cooking Demo by Chef John	19	As Scheduled
	Craft Day	16	monthly
	Wear Pink or Purple Day	24	As Scheduled
	Bingo in Shallotte	0	As Scheduled
	Fall Prevention	29	As Scheduled
	Easter Party	35	As Scheduled
	Brain Teaser	8	As Scheduled
	Monthly Birthday Party	34	Monthly
	Excursions	15	3x month
	BCC Salon Services	8	As Scheduled
	Decade Day	10	As Scheduled
	Chair Chi	58	Weekly

Island activities all ages			
	Strides walking Club	3	weekly
	Between the lines book club	6	weekly
			As scheduled
			As scheduled
Seasonal Sites	Oak Island Ocean Ed Center Visitors	0	3x week- Seasonal
	Oak Island Nature Center Visitors	0	3x week- Seasonal
Recreation Center			
Fitness classes	Community Yoga	66	Weekly
	Senior Yoga	171	2x weekly
	Yoga For Balance	43	weekly
	Chair yoga	5	Weekly
	Barre	40	Weekly
	Quigon	18	weekly
	Total Body Blast	0	1x weekly
	Silver Sneakers Stability w/ Mary Beth	68	weekly
	Silver Sneakers w/ Susan	84	2x weekly
	Sculpt & Flow Yoga	15	Weekly
	Mature Aerobics	158	3x week
	Silver Sneakers Circuit w/ Maggie	91	2x weekly
	Cardio & Weight Rooms	2,029	daily
	Silver Sneakers Members	172	daily
Rentals			
	Kayak Rental	5	as scheduled
	Picnic Shelters	0	as scheduled
	Room rentals at rec center	16	as scheduled
	Room rentals at Community Center	0	as scheduled
	Wheelchair Rental	22	as scheduled
Clubs			
	Quilting Club	133	Weekly
	Feral Cat club	6	Monthly
	Oak Island Art Guild	22	Monthly
	Line Dancing	136	weekly
	Table Tennis	21	Weekly

Market, festivals, Special events			
	Youth Egg Hunts	617	As scheduled
	Doggie Egg-Stravaganza	39	As scheduled
	Earth Day Attendance	73	As scheduled
	Bill Smith Park Earth Day attendance	25	As scheduled
	Earth Day Vendors Middleton Park	12	As scheduled
	Bill Smith Park Earth Day vendors	4	As scheduled
			As scheduled
			As scheduled
			As scheduled
			As scheduled
			As scheduled
			As scheduled
			As scheduled
			As scheduled
Excursions			
Airlie Gardens		9	As scheduled
		0	As scheduled
Sports			
		0	As scheduled