

Date	Event Type
<b>2024:</b>	
February 3	Women's Expo
February 10	Birthday Party
February 16	Rehearsal Dinner
February 17	Wedding and Reception
February 19	HGTV
February 22	Business Meeting and Reception
February 27	Citizens Academy
<b>Event Count:</b>	<b>7</b>
March 9	Wedding and Reception
March 10	Celebration of Life
March 14	Wedding and Reception
March 16	Coast Guard Class
March 20	OKI Beautification Club Fundraiser
March 23	Wedding and Reception
March 30	Wedding and Reception
<b>Event Count:</b>	<b>7</b>
April 2	HGTV
April 5	Wedding Rehearsal Dinner
April 11	Library Volunteers Event
April 13	Wedding and Reception
April 18	Business Meeting
April 20	Wedding and Reception
April 27	Beach Preservation Society Fundraiser
<b>Event Count:</b>	<b>7</b>
May 4	Wedding and Reception
May 11	Wedding and Reception
May 17	Rehearsal Dinner
May 18	Wedding and Reception
May 24	Rehearsal Dinner
May 25	Wedding and Reception
<b>Event Count:</b>	<b>6</b>
June 1	Wedding and Reception
June 4	Sea Turtle Protection Group
June 5	Sea Turtle Protection Group
June 8	Wedding and Reception
June 9	Wedding and Reception
June 15	Wedding and Reception

June 21	Anniversary Party
June 22	Rehearsal Dinner
June 26	Wedding and Reception
June 28	Retirement Party
June 29	Wedding and Reception
<b>Event Count:</b>	<b>11</b>
July 1	Beach Day Event
July 6	Birthday Party
July 16	Wedding and Reception
July 22	Wedding and Reception
July 25	Rec Center Event
July 27	Wedding and Reception
<b>Event Count:</b>	<b>6</b>
August 1	Wedding and Reception
August 8	Wedding and Reception
August 23	Rehearsal Dinner
<b>Event Count:</b>	<b>3</b>
September 1	Wedding and Reception
September 7	Wedding and Reception
Septemer 13	Birthday Party
September 14	Wedding and Reception
September 15	Wedding and Reception
September 21	Wedding and Reception
September 28	Wedding and Reception
September 29	Wedding and Reception
<b>Event Count:</b>	<b>8</b>
October 1	Meeting
October 5	Wedding and Reception
October 6	Wedding and Reception
October 10	Community Event
October 11	Wedding and Reception
October 12	Wedding and Reception
October 13	Wedding and Reception
October 14	Wedding and Reception
October 17 - 18	Business Meeting
October 18	Rehearsal Dinner
October 19	Wedding and Reception
October 20-25	Operation North State
October 26	Wedding and Reception
October 27	Wedding and Reception

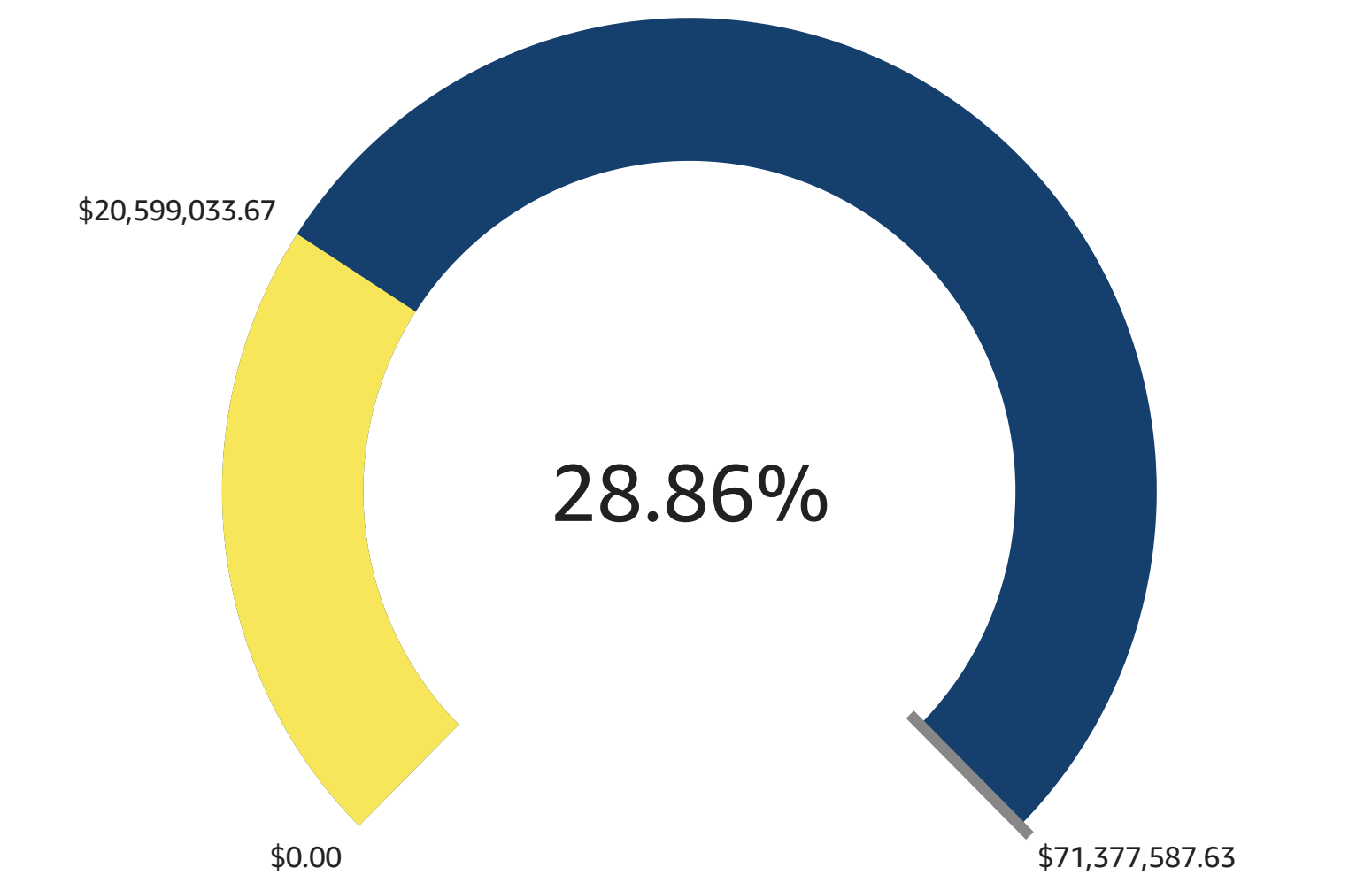
October 30	CS Training
<b>Event Count:</b>	<b>15</b>
November 2	Wedding and Reception
November 7-9	Arts by the Shore
November 10	Baby Shower
November 14	OKI Beautification Meeting
November 20	Rec Center Event
<b>Event Count:</b>	<b>5</b>
December 2	OKI FD Holiday Party
December 6	Bald Head Island Holiday Party
December 9	OKI PD Holiday Party
December 16	Contractor's Luncheon
December 20	Town Holiday Party
December 28	Wedding and Reception
<b>Event Count:</b>	<b>6</b>
<b>2025:</b>	
January 27	Troon/St. James Holiday Party
<b>Event Count:</b>	<b>1</b>
February 27	OKI Citizen's Academy
<b>Event Count:</b>	<b>1</b>
March 1	Musical Bingo
March 7	Rehearsal Dinner
March 8	Wedding and Reception
March 19	OKI Beautification Club Fundraiser
March 22	Beach Preservation Fundraiser
<b>Event Count:</b>	<b>5</b>
April 5	Wedding and Reception
April 12	Wedding and Reception
April 26	Wedding and Reception
<b>Event Count:</b>	<b>3</b>
May 3	Wedding and Reception
May 10	Wedding and Reception
May 17	Wedding and Reception
May 30	Wedding and Reception
May 31	Wedding and Reception
<b>Event Count:</b>	<b>5</b>

June 6	Wedding and Reception
June 7	Wedding and Reception
June 14	Wedding and Reception
June 15	Wedding and Reception
June 20	Wedding and Reception
June 21	Wedding and Reception
June 24	Wedding and Reception
June 28	Wedding and Reception
<b>Event Count:</b>	<b>8</b>
July 1	Beach Day
July 24	Wedding and Reception
<b>Event Count:</b>	<b>2</b>
August 3rd	Birthday Party
<b>Event Count:</b>	<b>1</b>
Septebmer 6	Wedding and Reception
September 13	Wedding and Reception
September 20	Wedding and Reception
September 26	Art Auction - Rec Center
<b>Event Count:</b>	<b>4</b>
October 4	Wedding and Reception
October 11	Wedding and Reception
October 16	Wedding and Reception
October 18	Wedding and Reception
October 25	Wedding and Reception
<b>Event Count:</b>	<b>5</b>
November 8	Wedding and Reception
November 15	Wedding and Reception
November 22	Wedding and Reception
<b>Event Count:</b>	<b>3</b>
December 6	Wedding and Reception
<b>Event Count:</b>	<b>1</b>
Wedding and Reception	71
Business Meeting	11
Rehearsal Dinner	8
Fundraiser	7
Social	14

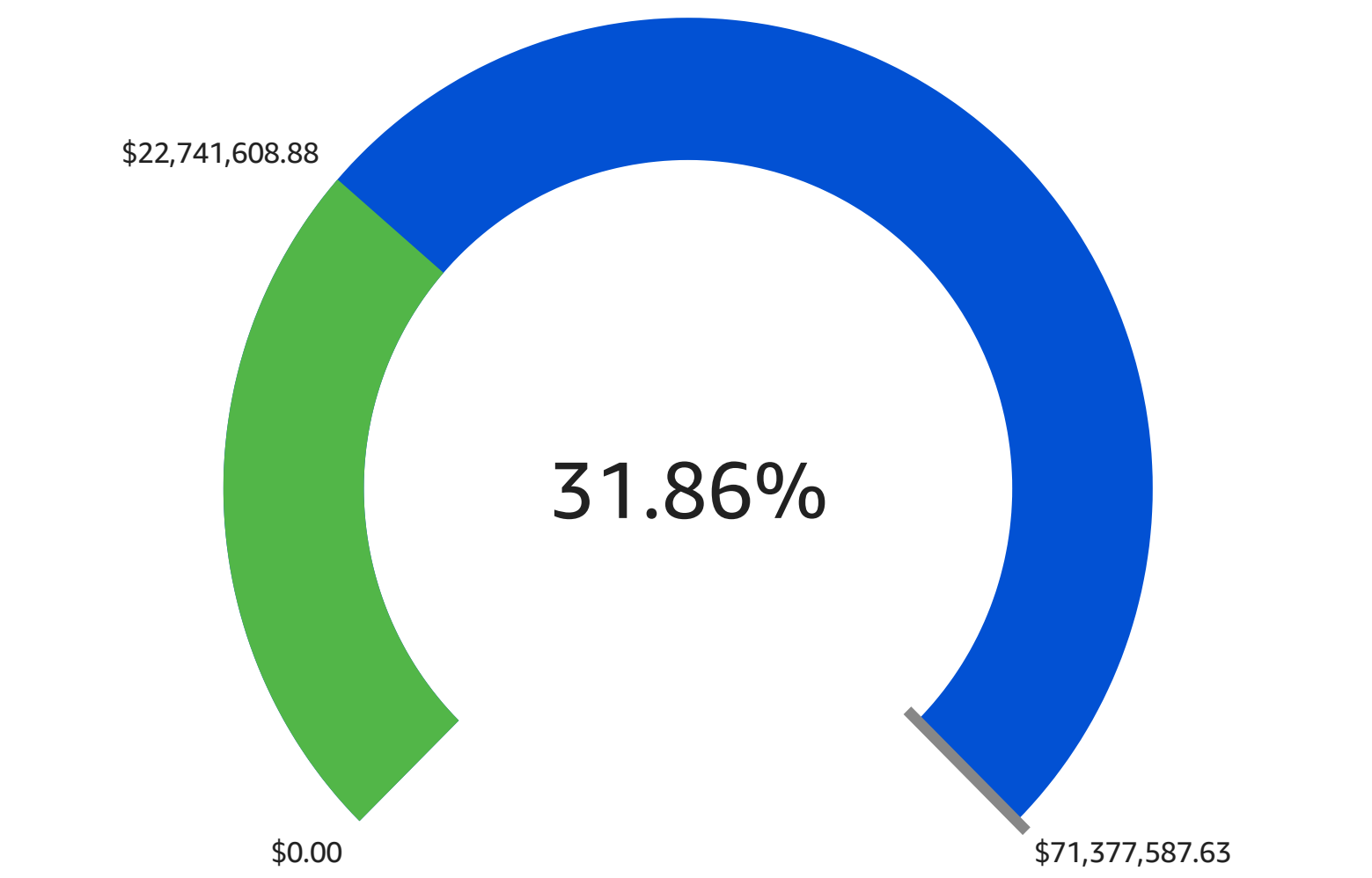
Other	10
Total Events	121

# Town of Oak Island Monthly Financial Report

2025 Budget vs Expense (Enc/Req included based on above controls)



2025 Anticipated (Blue) vs Revenue (Green)



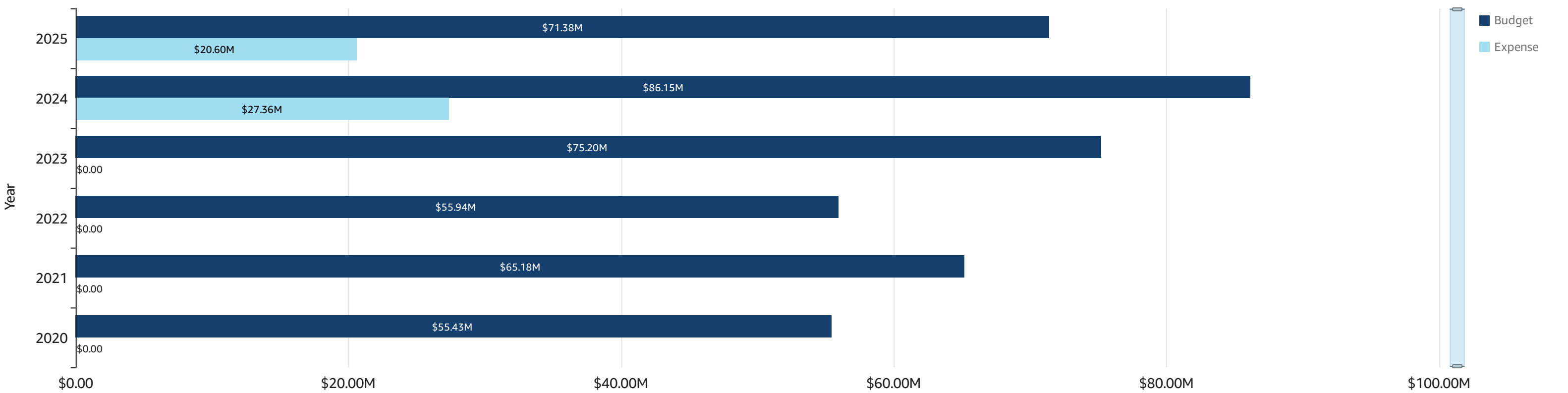
2025 YTD Expense

Fund	Budget	Expended	Balance	Percent..
10 - General Fund	\$23,652,962.74	\$8,111,826.99	\$13,563,781.54	42.65%
30 - Water Fund	\$5,773,252.66	\$1,958,316.75	\$3,489,232.23	39.56%
31 - Wastewater Fund	\$16,371,958.66	\$3,709,856.41	\$12,148,035.74	25.79%
32 - Stormwater Fund	\$1,702,792.26	\$271,351.62	\$1,369,754.79	19.55%
35 - Solid Waste Fund	\$2,109,290.00	\$1,063,325.51	\$1,020,531.36	51.61%
38 - Oak Island Par 3 Golf Course	\$547,000.00	\$196,900.55	\$321,916.35	41.14%
39 - Sewer Fee District Fund	\$7,219,200.00	\$0.00	\$7,219,200.00	0.00%
40 - Sewer Assessments	\$1,000,000.00	\$0.00	\$1,000,000.00	0.00%
45 - Special Revenue-...	\$2,626,500.00	\$59,825.02	\$2,533,245.01	3.55%
46 - Special Revenue-Beach Tax ...	\$1,750,000.00	\$0.00	\$1,750,000.00	0.00%
47 - Beach Renourishment Projec...	\$6,659,800.00	\$925,482.50	\$4,663,177.95	29.98%
49 - Pier Complex Fund	\$575,515.00	\$240,160.75	\$329,345.39	42.77%
50 - Parking Services Fund	\$1,009,492.31	\$235.40	\$990,509.60	1.88%
72 - Capital Reserve Fund	\$379,824.00	\$0.00	\$379,824.00	0.00%
Total	\$71,377,587.63	\$16,537,281.50	\$50,778,553.96	28.85%

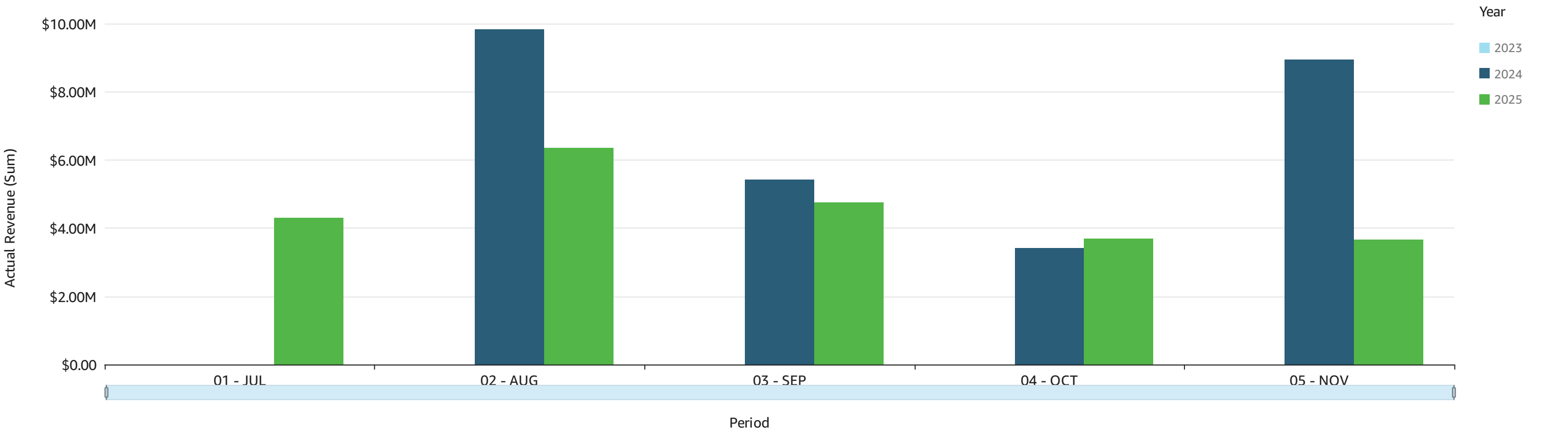
2025 YTD Revenue

Fund	Anticipated	Actual	Balance	Percent...
10 - General Fund	\$23,652,962.74	\$8,045,944.91	-\$15,608,729.33	34.01%
30 - Water Fund	\$5,773,252.66	\$2,386,563.69	-\$3,387,280.97	41.33%
31 - Wastewater Fund	\$16,371,958.66	\$3,024,125.41	-\$13,352,333.25	18.47%
32 - Stormwater Fund	\$1,702,792.26	\$448,099.32	-\$1,254,692.94	26.31%
35 - Solid Waste Fund	\$2,109,290.00	\$971,437.66	-\$1,137,852.34	46.05%
38 - Oak Island Par 3 Golf Course	\$547,000.00	\$121,707.11	-\$425,292.89	22.24%
39 - Sewer Fee District Fund	\$7,219,200.00	\$2,450,484.58	-\$4,768,715.42	33.94%
40 - Sewer Assessments	\$1,000,000.00	\$0.00	-\$1,000,000.00	0.00%
45 - Special Revenue-...	\$2,626,500.00	\$2,196,592.44	-\$429,907.56	83.63%
46 - Special Revenue-Beach Ta...	\$1,750,000.00	\$1,462,921.33	-\$287,078.67	83.59%
47 - Beach Renourishment ...	\$6,659,800.00	\$670,065.48	-\$5,989,734.52	10.06%
49 - Pier Complex Fund	\$575,515.00	\$271,435.62	-\$304,079.38	47.16%
50 - Parking Services Fund	\$1,009,492.31	\$692,231.33	-\$317,260.98	68.57%
72 - Capital Reserve Fund	\$379,824.00	\$0.00	-\$379,824.00	0.00%
Total	\$71,377,587.63	\$22,741,608...	-\$48,642,782.25	31.86%

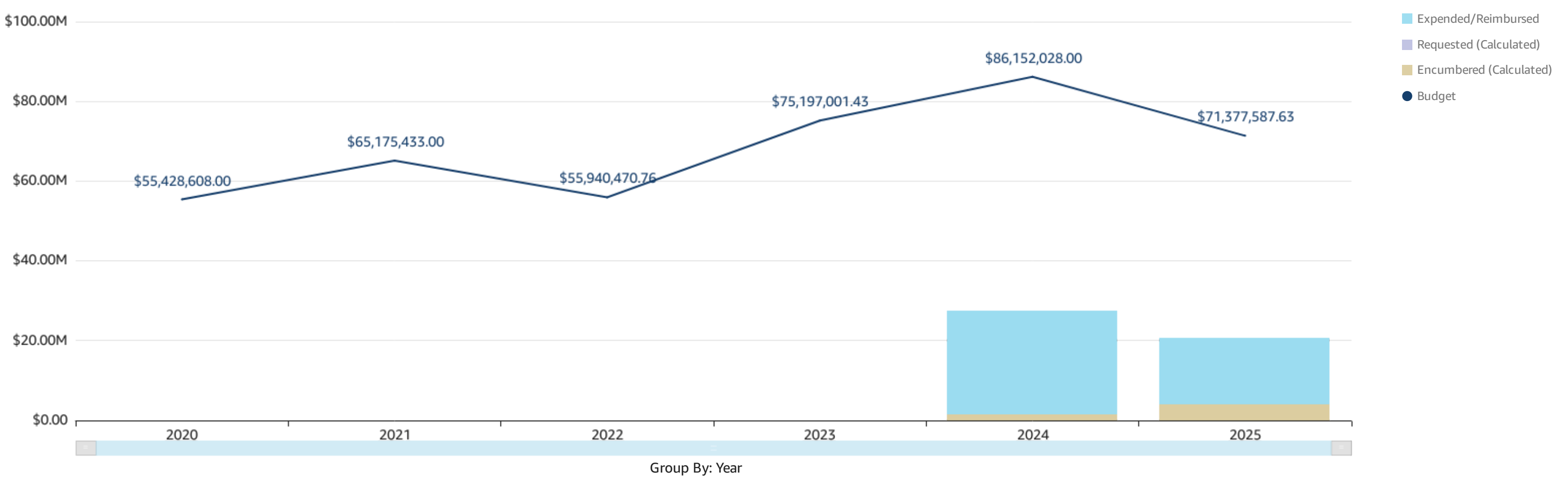
Budget vs Expense (Enc/Req included based on above controls) by Year



Anticipated YTD Revenue by Year and Period



Expense Breakdown by Year



Showing

Expense Fund All

Class All

Department All

Item All

Expense Periods 01 - JUL, 02 - AUG, 03 - SEP, 04 - OCT, 05 - NOV

Control Account All

Years to Include for Comparison All

Revenue Fund All

Revenue Current Period All

Expense Current Period All

Revenue Periods 01 - JUL, 02 - AUG, 03 - SEP, 04 - OCT, 05 - NOV

CAFR All

Include Encumbered Yes

Include Requested Yes

Year 2025



# ***Oak Island Fire Department***

***Monthly Report***

***November 2024***



Call Totals	120
Structure Fires	7
Medical Calls	38
Lift Assist/Service Calls	22
Ocean Rescue/Mud	3
Drone Deployment	10
Motor Vehicle Accidents	8
Fire Alarms	8
Cardiac Arrest	2
Good Intent Calls	22

Unit Response Totals	140
Chief 180	18
Chief 181	3
Chief 182	5
Engine 171	61
Engine 173	30
Tower 161	11
QRV 191	8
Fire Marshall/Safety Officer	4
UTV 192/197	0

**Training Hours – 525**



Law, Oak Island PD - Monthly CFS Totals

Printed on December 1, 2024

Code	Totals	
10-C-CHEST PAIN	2	2
10-D-CHEST PAIN	2	2
12-C-SEIZURE	1	1
13-D-DIABETIC	1	1
17-A-FALLS	4	4
17-A-GOOD INTENT	5	5
17-B-FALLS	7	7
17-D-FALLS	2	2
18-A-HEADACHE	1	1
1-A-ABDOMINAL	2	2
1-C-ABDOMINAL	2	2
21-D-HEMORRHAGE	2	2
23-C-OD POISON INTENT	1	1
23-C-OD POISON VIOLENT	1	1
24-C-PREGNANCY	1	1
25-A-PSYCH VIOLENT	1	1
25-B-SUICIDAL	2	2
25-C-PSYCH	1	1
25-D-PSYCH SUICIDAL	1	1
25-D-PSYCH SUICIDAL VIOLENT	1	1
25-O-PSYCH VIOLENT	1	1
26-A-SICK	4	4
26-C-SICK	4	4
26-D-SICK	2	2
26-SICK	1	1
28-C-STROKE	1	1
29-B-MVA	2	2
29-D-MVA ROLLOVER	1	1
2-A-ALLERGIES	1	1
30-A-TRAUMA	1	1
31-A-UNCONS FAINT	1	1
31-C-UNCONS FAINT	4	4
31-D-UNCONS FAINT	5	5
31-D-UNCONS FAINT ARREST	1	1
32-B-MEDICAL ALARM	1	1
34-B-ACN	1	1
4-B-ASSAULT	1	1
52-B-SINGLE RESD FIRE ALARM	4	4
52-B-SINGLE RESD FIRE ALARM CO	1	1



Code	Totals	
52-C-COMM IND FIRE ALARM	3	3
53-A-LIFT ASSIST	2	2
53-A-SERVICE CALL	1	1
53-B-LOCKED IN VEH	2	2
55-B-ELECTRICAL INVEST	1	1
56-A-ELEVATOR ISSUE	1	1
5-C-BACK PAIN	1	1
67-A-OUTSIDE FIRE ENDANGER	1	1
68-A-SMOKE INVESTIGATION	1	1
69-D-MULTI RESD STRUCTURE FIRE	1	1
69-D-SINGLE RESD STRUCTURE FIRE	1	1
6-D-BREATH PROBLEM	3	3
73-A-COASTAL WATERCRAFT ISSUE	1	1
79-C-LOST PERSON	1	1
911 HANG UP	4	4
911 OPEN LINE	1	1
9-B-OBVIOUS DEATH	1	1
9-D-ARREST	1	1
ABANDONED VEHICLE	1	1
ADMINISTRATIVE CALL	1	1
ALARM	24	24
ANIMAL CARCASS	1	1
ANIMAL CONTROL	21	21
ARMED SUBJECT	1	1
ASSIST OTHER - EMS	4	4
ATTEMPT TO LOCATE	10	10
B&E IN PROGRESS	3	3
CALL BY PHONE - LAW	53	53
CARELESS & RECKLESS	11	11
CIVIL PAPER SERVICE	1	1
CRIME IN PROGRESS	1	1
DEBRIS IN ROAD	2	2
DISABLED MOTORIST	11	11
DISTURBANCE	13	13
DOMESTIC	8	8
DRUNK DRIVER	1	1
ESCORT	1	1
FIREWORKS	1	1
GOOD INTENT - FIRE	1	1
HIT AND RUN NON-INJURY	6	6
IMPROPERLY PARKED VEHICLE	7	7
INVESTIGATE NARCOTICS	2	2
INVESTIGATION - LAW	6	6
JUVENILE OUT OF CONTROL	1	1
LOST FOUND PROP	1	1
MEET WITH COMPLAINANT	20	20

<b>Code</b>	<b>Totals</b>	
MENTAL PATIENT	1	1
MESSAGE DELIVERY	2	2
MISSING PERSON	1	1
MVA NON-INJURY	14	14
NOISE	6	6
OPEN DOOR	5	5
PROWLER	3	3
SHOTS FIRED	5	5
SPECIAL CHECK	1373	1373
SPECIAL OPERATIONS	1	1
SUBJECT IN CUSTODY	1	1
SUSPICIOUS VEHICLE OR SUBJECT	15	15
TAKE WRITTEN REPORT	19	19
TRAFFIC LIGHT OUT	2	2
TRAFFIC STOP	261	261
TRESPASSERS	1	1
WARRANT SERVICE	2	2
WATER PROBLEMS	4	4
WELFARE CHECK	14	14
	9	9
<b>Totals</b>	2056	2056



# Oak Island Police Department

4621 East Oak Island Drive • Oak Island, N.C. 28465

*Charles A. Morris II, Chief*



**Date:** November 1, 2024 – November 30, 2024  
**To:** Chief C. Morris  
**Subject:** Community Policing Involvement Report  
**From:** Record's Specialist Edge

The Oak Island Police Department has continued its seasonal support of our community for the month of November by participating in all the Thanksgiving events and beginning to coordinate the Christmas events. Administrative Assistant Tickle and I have been working on the adopted families for Christmas to give to The Clause for Cause Program and The Christmas Wish List Program.

**November 3, 2024, Banding Together.** Officer Tweedie and Chief Morris as well as several members from the town “Banded Together” to raise money for the Western Part of North Carolina. The town was able to raise \$30,000 to donate to the families that were affected by Hurricane Helene. Officer Tweedie was able to bring the supplies to the mountains and Chief Morris, along with Mayor Liz White, delivered the check of the funds that were raised.



**November 6, 2024, Quilt Presentation.** The Oak Island Police Department was honored to attend the Quilt Presentation presented by the Oak Island Beach Quilters. Corporal Cutchins and Officer Osborne were nominated as recipients for these quilts for their years of service.

**November 11, 2024, Veteran's Day.** The Oak Island Police Department Administrative Staff as well as the shift that was on duty attended the VFW Veteran's Day Ceremony to honor everyone that has served or is active military service. We have many of our officers that are military veterans and one that is on active-duty reserve.



# Oak Island Police Department

4621 East Oak Island Drive • Oak Island, N.C. 28465

*Charles A. Morris II, Chief*



**November 21, 2024, National Night Out Parter Recognition.** Chief Morris and Major Cooke presented Brunswick Electric Membership Corporation President David Gore, with a Thank You Certificate for all their continued support with National Night Out.



**November 20, 2024, Lowes Food Donation.** Administrative Assistant Tickle coordinated with Manager Cray at Lowes Food to pick up the donated food from the Friends Feeding Friends Drive. Lt. Hames and I picked up the food and brought it back to the Police Department.



**November 25, 2024. Thanksgiving Food Drive.** Chief Morris, Major Cooke, Lt. Hames, Lt. Oxford, Administrative Assistant Tickle, and Records Specialist Edge all participated in packing the Thanksgiving boxes for families in need. We joined the First Baptist Church in a coordinated



# Oak Island Police Department

4621 East Oak Island Drive • Oak Island, N.C. 28465

*Charles A. Morris II, Chief*



effort to pack the boxes with a Turkey, an assortment of vegetables, dinner rolls, and a pie to deliver to Brunswick Family Assistance. We were able to fill the boxes with the donations that we received from Publix, Lowes Foods, and the Dutchman Dingy Dash. We were able to have enough funds to provide for ten families this year.



**November 26, 2024, Matthew's Ministry Food Delivery.** Records Specialist Edge as well as Officer Bass and Lt. Hames assisted in dropping off the remaining food donations from Lowes Foods to fill the shelves at the Matthew's Ministry Food Pantry.



**November 28, 2024, Turkey Trott.** Sergeant Birchfield, Officer Creech, Officer Holleman, and Officer Trahey, participated in this year's 2024 Turkey Trott directing traffic. Members of Oak Island Community burned off some early Thanksgiving calories by running in the Annual 5k run.





# Oak Island Police Department

4621 East Oak Island Drive • Oak Island, N.C. 28465

*Charles A. Morris II, Chief*



In conclusion, the month of December will be just as busy as years prior. We will be participating in The Clause for Cause and The Christmas Wish List adopted families and many other activities with the Oak Island Recreation Department.

# Public Utilities

## Water and Sewer Depts.

### COMPLETED SERVICE ORDERS AND OTHER WORK

### INFORMATION FOR THE MONTH OF NOVEMBER

#### November 2024 - Completed Work Orders

21	Auto flusher maintenance
1	Replace meter box
3	Busted water line
1	Raiser or lower water meter
1	Remove meter
9	Repair hydrant
20	Check meter malfunction
116	Check for leaks
1	Flush lines
40	Unlock
14	Turn on or off
227	Locates (water and sewer)
2	Meter cover damage
142	Need read to bill - manual or not reading on SA
14	Install irrigation
13	Install new tap and meter
6	Place well points
22	Sewer maintenance
1	Install gravity sewer
1	Install sewer tap
1	Install valve pit and tap
15	Public utility water review
15	Sewer review
53	Replace/program transmitter
3	Miscellaneous
15	Replace meter

**757**

#### **Completed Work Orders**

Admin for water and sewer - fielded approximately 339 calls and 26 office visits.

Admin checked sewer tap info and cost for approximately 9 properties per customer requests.

Admin added approximately 15 new accounts for new home construction.

Admin answered approximately 62 emails via the website or town email.

Public Works Department Monthly Report  
NOVEMBER 2024  
98 TOTAL RECORDED WORK ORDERS FOR NOVEMBER

**SOLID WASTE**

11-4-2024 THRU 11-17-2024.

BRUSH COUNT 570 LOADS – 14,250 YDS

LEAF COUNT 263 LOADS – 6,575 YDS

LAST TUB GRINDING 5/27/2024 – 5/31/2024.

LEAVES IN ZONE 1, BRUSH IN ZONE, FINISHING ON FRIDAY 11/18/2024.

BRUSH & LEAVES ON SCHEDULE.

WEEKLEY DUTIES: CONVENINECE SITE CLEANUP, VEHICLE MAINTENANCE & SPECIAL HAULING FOR TOWN PROJECTS.

EQUIPMENT:

MAINTENANCE ON LOADER ST12 & SW1 & SW2 & SW7 & SW8 & SW10 & SW9 & SW10  
FLIPPED LEAF PILE WITH THE LOADER

SPECIAL PICK UP'S:

SIX LOADS OF TRASH TO THE LANDFILL.

HAULED BRUSH FOR OPERATIONS DEPARTMENT SE 30<sup>ST</sup> STREET.

LOAD 1 TRUCKS OF MULCH FOR OPERATIONS DEPARTMENT.

PICK UP TREE CUT DOWN ON COUNTRY CLUB DRIVE

PICK UP PILES OF TREE LIMBS ON WEST END OPERATIONS DEPT. CUT 2 LOADS

PICK UP 2 PILES OF BRUSH AT NE WOMBLE FROM OPERATIONS TRIMMING

PICK UP ONE LARGE LIMB FRON SE NORTON STREET FROM OPERATIONS DEPT.

STARTED TO SEPARATE BRUSH & LEAVES FOR THE UP COMING TUB GRINDING BY AMERICAN PROPERTY EXPERTS.

BRUSH - 8 LOADS

LEAVES – 3 LOADS

11-18-2024 THRU 12-1-2024.

BRUSH COUNT 570 LOADS – 14,250 YDS

LEAF COUNT 263 LOADS – 6,575 YDS

LAST TUB GRINDING 5/27/2024 – 5/31/2024.

LEAVES IN ZONE 2, BRUSH IN ZONE, FINISHING ON FRIDAY 11/18/2024.

BRUSH & LEAVES ON SCHEDULE.

WEEKLEY DUTIES: CONVENINECE SITE CLEANUP, VEHICLE MAINTENANCE & SPECIAL HAULING FOR TOWN PROJECTS.

EQUIPMENT:

MAINTENANCE ON LOADER ST12 & SW1 & SW2 & SW7 & SW8 & SW10 & SW9 & SW10  
FLIPPED LEAF PILE WITH THE LOADER

SPECIAL PICK UP'S:

FIVE LOADS OF TRASH TO THE LANDFILL.

HAULED FIVE LOADS OF MULCH TO NE 52<sup>ND</sup> STREET

OPERATIONS DEPARTMENT HAD 2 LOADS OF BRUSH AT MALCOLM REGISTER PARK

PICK UP TWO LOGS AT MCGLAMERY & 69<sup>TH</sup> WEST BEACH FROM THE BEACH

BRING TWO LOADS OF TOPSOIL TO MALCOLM REGISTER PARK FOR OPERATIONS DEPT.



STARTED TO SEPARATE BRUSH & LEAVES FOR THE UP COMING TUB GRINDING BY AMERICAN PROPERTY EXPERTS.

BRUSH - 46 LOADS – 1,150 YDS

LEAVES – 16 LOADS – 400 YDS

### **FACILITIES**

Nov 1-30

1-MOVED FURNITURE AT TOWN HALL

2-FIXED HOSE AT PIER

3-UNHOOKED COFFEE MACHINE AND MOVED TO 801

4-FIXED FIREXTINGER AT PIER

5-REPAIRED DOCK AT BILL SMITH PARK, 12 BOARDS WERE ROTTEN AND A FEW UNDERNEATH

6-MOVED ART GUILDS SUPPLYS TO 801

7-CHECKED PUB SVC BUILDING, MONTHLY DEHU CHECK

8-LOOKED AT LAUNCHING RAMP AT 55 ST

9-CHRISTMAS TREE AND DECORATIONS DELIVERED TO TOWN HALL FROM MIDWAY STORAGE

10-TOOK EXTERMINATOR AROUND TO SPRAY TOWN BUILDINGS

11-MOVED FILING CABENIT IN T.H. AND A DESK

12-HUNG A WHITE BOARD IN T.H. OFFICE

13-PUT UP VETERAN FLAGS AT VET PARK

14-TOOK FLAGS DOWN AT VET PARK AND REMOVED THEM FROM POLES

15-MOVED ART GUILD STUFF BACK TO REC CENTER

16-REPLACED DOOR CLOSURE AT 801

17-PATCHED HOLES AND PAINTED 2 OFFICES AT T.H.

18-PICKED UP OLD CHAIR AT P.D. TOOK TO DUMP

19-PUT CHRISTMAS TREE UP AT T.H.

20-WENT LOOKED AT DOCK ON 30PL WEST ITS TORN UP FROM STORM NEEDS DIRT AND REDO THE END OF DOCK WAITING ON FEMA

21-CLEANED AIR INTAKES AT FIRE STATION 3IN THE EMS OFFICE

22-STATION 3 PUT OUT ROACH KILLER

23-FIXED RAILING AT 42W BEACH ACCESS

24-REPLACED PICKETS AT 52 ST ACCESS

25-TOOK A CROOK BOARD DOWN AND MOVED TO ANOTHER LOCATION, TOOK COAT RACK DOWN MOVED TO ANOTHER LOCATION, AT REC CENTER

26-TOOK CHRISTMAS STAND TO PARK

27-HELPED PUT UP CHRISTMAS TREE AT MIDDLETON PARK

28-PUT 2 NEW FLOATS UNDER FLOATING DOCK AT NATURE CENTER

29-FIXED A/C PUMP LEAKAT REC CENTER

30-REMOVED TARP OFF OF FLOAT FOR PARADE AND REPAIRED

31-REMOVED MAP CABINET FROM T.H. AND TOOK IT TO STORAGE UNIT

32-REMOVED 2 LIGHT FIXTURES AND RAILINGS FROM T.H.

### **OPERATIONS**

11-4-2024 THRU 11-17-2024

*DAILY DUTIES – GENERAL GROUNDS MAINTENANCE; TRASH PICKUP AT PARKS; TRIMMING; TREATING; MOWING.*

*WEEKLY DUTIES – CLEARING HANDICAP MATS/WALKWAYS; CONVENIENCE SITE MANAGEMENT; BALLFIELD PREP FOR PLAY; 46<sup>TH</sup> ST. PARK TRASH CANS EMPTYING; 801 OUTSIDE CLEANING FOR EVENTS*

*AD-HOC DUTIES – SPRAYING ROUND UP AROUND BUILDINGS & TENNIS COURTS. BLOW OFF NATURE CENTER & REGISTERED PARK. REMOVE THE GRAFFITI OFF THE SKATEBOARD PARK AND BUY THE PRODUCT NEEDED TO COMPLETE THIS JOB. VETERANS PARK REPAIR THE LAWN FROM DAMAGE DONE OVER NIGHT. GRADE & RACK & TOPSOIL & GRASS SEED. REMOVE DEAD BATTERY FROM GR11 MOWER AND GO BUY A NEW ONE. REINSTALL THE BATTERY & TEST. TRIMMING TREES AT NW 15 & W. OAK ISLAND DRIVE DOWN TO NW 30TH STREET AND W. OAK ISLAND DRIVE IN THE R.O.W. CAR ACCIDENT ON COUNTY CLUB DRIVE HIT A TREE 11/6/24. CUT TREE & GRAPPLE TRUCK REMOVED ALL OF THE TREE TO THE AIRPORT SHOP. BLOW OFF THE ROAD AND RETURNED ALL EQUIPMENT. TRIMMING AROUND THE NATURE CENTER & NE 52 STREET BATHROOMS, BRING ALL DEBRIS TO THE AIRPORT SHOP. GET ESTIMATES FOR A PINE TREE REMOVAL FROM THE DOG PARK AT BILL SMITH PARK. LONGBEACH BRIDGE – PICKUP TRASH UNDER THE BRIDGE ALONG THE SIDE ROAD AND THE INTERCOASTAL. NE WOMBLE – TRIMMING CORNER OF ELIZABETH. GRAPPLE TRUCK CAME TO PICK UP A LOAD OF BRUSH TO TAKE TO THE AIRPORT SHOP. SE NORTN DEAD LIMB CUT WITH POLE SAW AND GRAPPLE TRUCK REMOVED THE TREE LIMB. TRIMMED PALM TREES AROUND THE SPLASH PAD. REMOVED WOOD SOMEONE DROPPED OFF AT NE 55<sup>TH</sup> STREET. RE-INSTALLED PICKLEBALL SCREENS AFTER THE WIND TOOK THEM DOWN. GENERAL CLEAN UP AROUND THE ISLAND & PARKS AFTER WIND STORM (TRASH & DEBRIS).*

**WORK ORDER COMPLETION – WO #PW-02010 - REC CENTER – PAINT - WO #PW-02037 - 222 NE 63 – TREE - WO #PW-02032 - NW 8TH - DEAD TREE - WO #PW-02046 - MIDDLETON – FENCE -**

11-18-2024 THRU 12-1-2024

*DAILY DUTIES – GENERAL GROUNDS MAINTENANCE; TRASH PICKUP AT PARKS; TRIMMING; TREATING; MOWING.*

*WEEKLY DUTIES – CLEARING HANDICAP MATS/WALKWAYS; CONVENIENCE SITE MANAGEMENT; BALLFIELD PREP FOR PLAY; 46<sup>TH</sup> ST. PARK TRASH CANS EMPTYING; 801 OUTSIDE CLEANING FOR EVENTS*

*AD-HOC DUTIES – SPRAYING ROUND UP AROUND BUILDINGS & TENNIS COURTS. BLOW OFF NATURE CENTER ROOF & REGISTERED PARK. TAKE DOWN ABOUT 300 HUNDRED FEET OF ROTTEN WOODED FENCE AND REPLACE WITH NEW POST ROPE. POWER WASH BOTH BATHROOMS & SHUT OFF POWER VENT FOR THE WINTER MONTHS. CUT TWO TREES DOWN AND HAUL OFF. BRING MULCH TO MALCOLM REGISTER PARK WITH GRAPPLE TRUCK. SPREAD OUT IN THE PARK WITH THE TRACTOR & HAND TOOLS. BROUGHT IN TOPSOIL AND LEVELED & GRADE OFF. INSTALLED GRASS SEED & WHEAT STRAW. BLOW OFF THE WHOLE NE 52 STREET & PARK AREA & SIDEWALK. BRING CHRISTMAS LIGHTS OUT TO LONG BEACH ROAD 11/21/24 AT 6AM THURDAY MORNING FOR BRUNSWICK ELECTRIC TO HANG ON THE POWER POLES.*

BRING CHRISTMAS LIGHTS OUT TO OAK ISLAND DRIVE SUNDAY MORING AT 6AM, SO BILL EASLEY CAN HANG THEM ON THE LIGHT POLES FROM TOWN HALL UP TO COUNTRY CLUB 11/24/24. BRING LOGS OFF THE BEACH AND PICK UP WITH THE GRAPPLE TRUCKS. SET UP THE TOWNS CHRISTMAS TREE ON THE MUSIC STAGE AT MIDDLETON

PARK. REPAIRED TWO IRRIGATION LEAKS BEFORE TURNING OFF ALL IRRIGATION SYSTEMS FOR THE YEAR. NEW JOHN DEERE 6105 TRACTOR WITH ALAMO MOWER WAS DELIVERED AND DEMO WITH THE SALESPERSON.

**WORK ORDER COMPLETION – WO #PW-02052 - PAR 3 – TABLES - WO #PW-02053 - 9TH WALKOVER – TRASH - WO #PW-02056 - 111 SE 68 – BRANCHES - WO #PW-02059 - STATION 2 - FENCE/MULCH - WO #PW-02070 - RE: 126 NW 15th - DEAD TREE - WO #PW-02071 - RAINBW BR – SIGNS - WO #PW-02075 - MIDDLETON – BANNER - WO #PW-02058 - XMAS TREE -**

### **DIRECTOR/ADMINISTRATIVE**

*DIRECTOR DUTIES* – ATTENDANCE OF MEETINGS (BI-WEEKLY STAFF, MONTHLY PARKS ADVISORY, MONTHLY BEACH PRESERVATION & MONTHLY COUNCIL MEETINGS)

*ADMIN DUTIES* – 63 PHONE CALLS TAKEN; 17 VISITORS IN OFFICE; 72 REGULAR WORK ORDERS; 26 FLEET WORK ORDERS; REVAMPED STORMWATER MAINT PAGE FOR CLEARER INFORMATION.

### **STREET DIVISION**

10-7-24 THRU 10-13-24

801 DUTIES  
REPAIRING SW 6<sup>TH</sup> WITH GRADER @ STONE  
CHECKING ACCESSES SIGNS & BUMPERS  
DOA DEER @ FISH FACTORY RD  
GRADING PLACE STREETS  
MOWING RIGHT OF WAYS WITH JD MOWER  
REPLACED STOP SIGN @ SE 24TH  
ASPHALT @ 44SE,40<sup>TH</sup> SE  
ASPHALT @ NE 67<sup>TH</sup>, NE HOLLY & 55<sup>TH</sup>, NE 48<sup>TH</sup>,  
25 TH SW, SE, CROWELL, 78TH

10-14-24 THRU 10-20-24

801 DUTIES  
CHECKING BUMPERS ,SIGNS IN ACCESSES  
ASPHALT @KINGS BEACH STORE TO PROTECT

WATER MAIN

ASPHALT @ 55<sup>TH</sup> NE @ HOLLY  
RAKING @ PLACE STREETS  
REMOVED CONCRETE BUMPERS FROM SKATE

PARK

ASPHALT 123 SW 2<sup>ND</sup>  
GRADED & RAKED ALLY WAYS

### **STORMWATER**

11/4-11/15/24

SHOP (MULTIPLE DAYS)  
NE49 #336 INSPECT  
LANDFILL (MULTIPLE DAYS)  
COASTAL HARDWARE RETURN COUPLERS

1903 E. YACHT RIP RAP  
YACHT DRIVE DITCHES (MULTIPLE DAYS)  
SOUTHEASTERN CASTINGS  
35 PLACE EAST RIP RAP  
37 PLACE EAST RIP RAP  
WORK ORDER LIST  
VEHICLE MAINT. (MULTIPLE DAYS)  
5704 EAST YACHT DITCH  
HOLIDAY (11/11/24)  
INSPECT SE 69 #112  
INSPECT 6326 KINGS LYNN  
INSPECT #228 W. DOLPHIN  
NE76 #228 JETTED PIPE AND IMPROVED ROCK PIT  
SAFETY MEETING  
NE62 INSPECT  
INSPECT 7603 E. BEACH DRIVE  
INSPECT 5225 E. PELICAN

### **FLEET**

17 – SERVICES  
11 – TIRES  
2 – FUEL TRIPS  
3 – BATTERIES  
3 – NC STATE INSPECTIONS  
2 – SETS WIPER BLADES  
2 – BRAKE JOBS  
1 – LIGHT BULB  
REPLACED FRONT WHEEL BEARINGS ON ST-24  
REPAIRED LEAK AT HYDRAULIC CYLINDER ON SW-6  
INSTALLED COMPUTER STAND IN P-714  
REPLACED SIDE VIEW MIRROR ON ST-26  
PAINT BED AND RIMS ON SW-2  
REPLACED FRONT WHEEL BEARINGS ON WA-22  
REPAIRED VAC TUBE HANGER ON SW-9

### **PAR 3**

#### **July for August Report 7-1-24 thru 7-31-24**

- Verticut, core-aerified, and topdressed greens
- Repaired hydraulic hose failure on GC-4
- Repaired broken bedknife on tees reels
- Replaced fuel pump on GC-5
- Adjusted irrigation programs due to heavy rainfalls (11.15" of rain)
- Contracted Green Resource to fertilize golf course via spreader truck
- Ordered replacement sprinkler heads, wire locator, greens/tees sod for problem spots as well as other supplies to further improve golf course
- Contracted AlphaGraphics to create new logo for golf course rebranding
- Purchased lumber to replace all sign-posts on golf course

<b>November 2024</b>		
<b>Department Reach Via Facebook</b>		
	New Followers	59
	Overall Followers	15.2K
	Photos Views	209,661
	Post Engagement	5,302
	Link Clicks From Individual Profiles	68
	Shares	325
	Reactions	1,405
	New Page Likes	49
	Post Reach	35.9K
	Comments	155
<b>Department Reach Via Instagram</b>		
	Post Reach	4.1k
	content interactions	1k
	Profile visits	137
	New followers	27
	Over all followers	29.6k
<b>Community Resource Center Programs</b>		
	Nutrition Lunch	370
	Bingo	99
	Blood Pressure Checks	18
	Bcc Salon Services	5
	Moive	3
	Craft Day	14
	Hat/Headband day	15
	Brown Bag Lunch Day	20
	Chair Chi	12
	Fall Pervation Presentation	18
	Trivia	13
	Members Birthday Party	24
	Excursions	34
<b>Island activites all ages</b>		
	Strides walking Club	5

	Between the lines book club	2
<b>Seasonal Sites</b>	Oak Island Ocean Ed Center Visitors	0
	Oak Island Nature Center Visitors	0
<b>Recreation Center Programs</b>		
<b>Fitness classes</b>	Community Yoga	66
	Senior Yoga	91
	Yoga For Balance	48
	Chair yoga	11
	Slow Flow Yoga	19
	Quigon	5
	Total Body Blast	10
	Silver Sneakers Stability w/ Mary Beth	62
	Silver Sneakers w/ Susan	76
	Sculpt & Flow Yoga	23
	Mature Aerobics	37
	Silver Sneakers Circuit w/ Maggie	55
	Cardio & Weight Rooms	1,460
	Silver Sneakers Members	168
<b>Rentals</b>		
	Kayak Rental	1
	Picnic Shelters	3
	Room rentals at rec center	2
	Room rentals at Community Center	1
	Wheelchair Rental	9
<b>Clubs</b>		
	Quilting Club	91
	Feral Cat Blub	0
	Oak Island Art Guild	0
	Table Tennis	12