

**Town of Oak Island
Pier Complex—801 Ocean
January 2024**

Events:

January 7	Memorial Service
January 13	Coast Guard Class
January 15	Business Meeting
January 27	Coast Guard Class
January 29	Business Event
February 3	Women's Expo
February 10	Birthday Party
February 16	Rehearsal Dinner
February 17	Wedding and Reception
February 22	Business Meeting and Reception
March 9	Wedding and Reception
March 14	Wedding and Reception
March 16	Coast Guard Class
March 20	OKI Beautification Club Fundraiser
March 23	Wedding and Reception
March 30	Wedding and Reception
April 5	Wedding and Reception
April 13	Wedding and Reception
April 18	Business Meeting
April 20	Wedding and Reception
April 27	Beach Preservation Society Fundraiser
May 4	Wedding and Reception
May 11	Wedding and Reception
May 17	Rehearsal Dinner
May 18	Wedding and Reception
May 25	Wedding and Reception
June 1	Wedding and Reception
June 8	Wedding and Reception
June 9	Reception
June 15	Wedding and Reception
June 22	Rehearsal Dinner
June 26	Wedding and Reception
June 29	Wedding and Reception
July 16	Wedding and Reception
July 22	Wedding and Reception
July 27	Wedding and Reception

September 14	Wedding and Reception
September 21	Wedding and Reception
September 28	Wedding and Reception
October 4	Wedding and Reception
October 5	Wedding and Reception
October 6	Wedding and Reception
October 12	Wedding and Reception
October 13	Reception
October 14	Wedding and Reception
October 18	Rehearsal Dinner
October 19	Wedding and Reception
October 26	Wedding and Reception
November 2	Wedding and Reception
November 7-9	Arts by the Shore
December 28	Wedding and Reception
2025:	
January 4	Wedding and Reception
April 26	Wedding and Reception
May 17	Wedding and Reception
June 14	Wedding and Reception

Oak Island Pier:

71 people fished in January, and there was one citation

Town of Oak Island
2023/2024 FY Permits and Inspection
Report

2023/2024Permits	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan	Feb.	Mar.	Apr.	May	June	Totals
Single Family	21	25	23	17	20	14	13						133
Commercial	1	0	0	0	0	0	0						1
Comm. Repairs	3	3	4	2	1	3	5						21
Mobile Homes	0	0	0	0	0	0	0						0
Docks/Piers	3	0	2	4	5	1	2						17
Demo	3	4	2	2	2	4	1						18
E&G Development	16	33	10	22	24	10	25						140
Trade Bldg.	19	23	16	22	24	35	19						158
Electrical	103	149	114	93	103	118	137						817
Mechanical	47	80	81	52	39	18	58						375
Plumbing	13	22	26	22	17	10	5						115
Plumb/Sewer Sys	0	1	1	0	3	1	0						6
Repairs/Additions	6	12	7	8	10	9	13						65
Fire	7	8	11	10	8	3	11						58
Zoning	26	57	31	44	50	26	74						308
Misc. Bldg.	6	21	8	11	16	10	20						92
Irrigation Meters	13	20	15	10	10	9	10						87
TOTAL PERMITS	287	458	351	319	332	271	393						2411
Total permits w/o Sewer System	287	457	350	319	329	270	393						2405
Total Inspections July 2023 / June 2024	1520	1581	1408	1381	1348	1277	1,381						9896

Buidling permits FY 2023/2024 compared to FY 2022/2023 without sewer permits	0.46%
Building permits FY 2023/2024 compared to FY 2022/2023	0.25%
Sewer permits FY 2023/2024 compared to FY 2022/2023	-45.45%
Inspections FY 2023/2024 compared to FY 2022/2023	-21.30%
SFR permits FY 2023/2024 compared to FY 2022/2023	-5.00%

Town of Oak Island
2024 CY Building Permits and Inspections

2024 Permits	Jan	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Totals
Single Family	13												13
Commercial	0												0
Comm. Repairs	5												5
Mobile Homes	0												0
Docks/Piers	2												2
Demo	1												1
E&G Development	25												25
Trade Bldg.	19												19
Electrical	137												137
Mechanical	58												58
Plumbing	5												5
Plumb/Sewer Sys	0												0
Repairs/Additions	13												13
Fire	11												11
Zoning	74												74
Misc. Bldg.	20												20
Irrigation Meters	10												10
TOTAL PERMITS	393	0	0	0	0	0	0	0	0	0	0	0	393
Total permits w/o Sewer System	393	0	0	0	0	0	0	0	0	0	0	0	393
Total Inspections Jan. - Dec 2024	1,381												1,381

Building permits 2024 CY compared to 2023 CY without sewer permits	37.41%
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Building permits 2024 CY compared to 2023 CY with sewer permits	37.41%
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Sewer permits 2024 CY compared to 2023 CY	0.00%
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Inspections 2024 CY compared to 2023 CY	-9.74%
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SFR permits 2024 CY compared to 2023 CY	30.00%
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Town of Oak Island
2024 CY Building Permits and Inspections

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DESCRIPTIONS	FEES	FEES	FEES	FEES	FEES	FEES	FEES	FEES	FEES	FEES	FEES	FEES
<u>BUIDLING FEES COLLECTED</u>	<u>Jul-23</u>	<u>Aug-23</u>	<u>Sep-23</u>	<u>Oct-23</u>	<u>Nov-23</u>	<u>Dec-23</u>	<u>Jan-24</u>	<u>Feb-24</u>	<u>Mar-24</u>	<u>Apr-24</u>	<u>May-24</u>	<u>Jun-24</u>
Residences	\$ 35,501.85	\$ 42,373.00	\$ 42,208.50	\$ 27,539.13	\$ 36,940.35	\$ 22,961.50	\$ 22,421.00					
Commercial Buildings	\$ 4,600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					
Commercial Repairs/Additions	\$ 450.00	\$ 4,150.00	\$ 3,207.50	\$ 7,900.00	\$ 1,400.00	\$ 850.00	\$ 8,950.00					
Modular Homes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,557.00	\$ -					
Mobile Homes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					
Repairs/Additions/Alterations	\$ 3,125.00	\$ 5,347.38	\$ 3,553.00	\$ 3,750.00	\$ 6,388.30	\$ 3,068.00	\$ 7,053.00					
Docks/Piers/Bulkheads/Lifts	\$ 375.00	\$ -	\$ 250.00	\$ 500.00	\$ 750.00	\$ 125.00	\$ 250.00					
Demolition	\$ 600.00	\$ 800.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 800.00	\$ 200.00					
Relocation of House	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -					
Trade Building Permits	\$ 2,655.00	\$ 3,397.80	\$ 2,320.40	\$ 3,100.00	\$ 3,700.00	\$ 4,875.00	\$ 3,374.40					
Pool Permits	\$ 900.00	\$ 3,150.00	\$ 1,350.00	\$ 1,650.00	\$ 2,400.00	\$ 1,500.00	\$ 3,000.00					
Trade Permits (Electrical Mechanical Plumbing)	\$ 13,763.00	\$ 20,375.00	\$ 18,250.00	\$ 13,525.00	\$ 14,875.00	\$ 14,400.00	\$ 17,400.00					
Fire Inspection Permits	\$ 700.00	\$ 800.00	\$ 1,200.00	\$ 1,000.00	\$ 800.00	\$ 300.00	\$ 1,200.00					
Reinspection Fees	\$ 1,440.00	\$ 720.00	\$ 1,200.00	\$ 1,360.00	\$ 1,440.00	\$ 800.00	\$ 960.00					
Homeowner's Recovery Fund	\$ 230.00	\$ 340.00	\$ 260.00	\$ 240.00	\$ 240.00	\$ 160.00	\$ 190.00					
TOTAL	\$ 64,339.85	\$ 81,453.18	\$ 74,199.40	\$ 60,964.13	\$ 69,333.65	\$ 51,396.50	\$ 64,998.40	\$ -	\$ -	\$ -	\$ -	\$ -
<u>OTHER FEES COLLECTED</u>												
Real Estate Sign Collection	\$ -	\$ 25.00	\$ -	\$ 25.00	\$ -	\$ -	\$ -					
Development (E&G)	\$ 1,600.00	\$ 3,400.00	\$ 1,000.00	\$ 2,200.00	\$ 2,400.00	\$ 1,000.00	\$ 2,500.00					
Zoning	\$ 1,890.00	\$ 4,410.00	\$ 2,050.00	\$ 3,390.00	\$ 3,670.00	\$ 1,420.00	\$ 5,790.00					
CAMA Permit Fees	\$ 200.00	\$ 500.00	\$ 700.00	\$ 600.00	\$ 500.00	\$ 600.00	\$ 1,100.00					
Planning BOA/PB	\$ 700.00	\$ 650.00	\$ -	\$ 2,475.00	\$ 300.00	\$ 1,375.00	\$ -					
Storm Water plan fees	\$ 13,350.00	\$ 29,100.00	\$ 10,200.00	\$ 17,700.00	\$ 20,400.00	\$ 12,250.00	\$ 22,150.00					
Water/Sewer fees	\$ 131,200.00	\$ 267,221.00	\$ 138,285.00	\$ 105,836.72	\$ 227,900.00	\$ 80,007.44	\$ 99,876.00					
TOTAL	\$ 148,940.00	\$ 305,306.00	\$ 152,235.00	\$ 132,226.72	\$ 255,170.00	\$ 96,652.44	\$ 131,416.00	\$ -	\$ -	\$ -	\$ -	\$ -
<u>TOTAL FEES COLLECTED</u>	\$ 213,279.85	\$ 386,759.18	\$ 226,434.40	\$ 193,190.85	\$ 324,503.65	\$ 148,048.94	\$ 196,414.40	\$ -	\$ -	\$ -	\$ -	\$ -
<u>CONVIENCE FEES - CREDIT CHARGE</u>	\$ 482.20	\$ 2,329.21	\$ 1,798.62	\$ 1,007.33	\$ 2,213.25	\$ 923.21	\$ 1,504.31	\$ -	\$ -	\$ -	\$ -	\$ -
<u>TOTAL BUILDING FEES COLLECTED FY 23/24</u>	\$ 466,685.11		<u>FIRE FEES</u>	\$ 6,000.00								
<u>TOTAL OTHER FEES COLLECTED FY 23/24</u>	\$ 1,221,946.16		<u>WATER / SEWER FEES</u>	\$ 1,050,326.16	<u>STORMWATER FEES</u>	\$ 125,150.00	<u>ZONING FEES</u>	\$ 46,470.00				
<u>TOTAL ALL FEES COLLECTED FY 23/243</u>	\$ 1,688,631.27											
<u>TOTAL CONVIENCE FEES COLLECTED 23/24</u>	\$ 10,258.13											
Reporting period from July 1, 2023 through June 30, 2024												

FEE COLLECTION 23-24FY vs 22-23FY (Building and Convience fees only)	7	MONTH COMPARISON	UP	15.00%	
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DSD FEE COLLECTION REPORT

Fiscal Year 2022/2023



Fire, Oak Island FD - Monthly CFS Totals

Printed on February 1, 2024

Codes	Totals	
10-D-CHEST PAIN	3	3
12-A-SEIZURE	1	1
12-C-SEIZURE	1	1
12-D-SEIZURE	1	1
13-D-DIABETIC	1	1
17-A-FALLS	2	2
17-A-GOOD INTENT	15	15
17-A-GOOD INTENT; ASSIST OTHER - EMS	1	1
17-B-FALLS	3	3
17-B-FALLS; ASSIST OTHER - FIRE	2	2
17-B-FALLS; GOOD INTENT - FIRE	1	1
17-D-FALLS	5	5
1-D-ABDOMINAL	1	1
21-D-HEMORRHAGE	2	2
26-A-SICK; ASSIST OTHER - FIRE	2	2
26-C-SICK	1	1
26-D-SICK	3	3
28-C-STROKE	7	7
29-B-MVA	1	1
31-A-UNCONS FAINT	1	1
31-C-UNCONS FAINT	2	2
31-D-UNCONS FAINT	1	1
31-D-UNCONS FAINT ARREST	1	1
32-B-UNK PROBLEM	1	1
32-B-UNK PROBLEM; ASSIST OTHER - FIRE	1	1
34-B-ACN	1	1
3-D-ANIMAL	1	1
52-B-FIRE ALARM	1	1
52-B-FIRE ALARM CO	1	1
52-B-SINGLE RESD FIRE ALARM	4	4
52-B-SINGLE RESD FIRE ALARM; ALARM	1	1
52-C-COMM IND FIRE ALARM	2	2
52-C-HIGH LIFE FIRE ALARM	2	2
52-C-HIGH RISE FIRE ALARM CO	1	1
52-C-MULTI RESD FIRE ALARM	1	1
53-A-LIFT ASSIST	3	3
53-A-SERVICE CALL	1	1
55-A-ELECTRICAL INVEST	1	1
55-B-ELECTRICAL INVEST	1	1

Codes	Totals	
55-B-POWER LINE	1	1
60-B-GAS LEAK	1	1
67-B-OUTSIDE FIRE	1	1
68-A-SMOKE INVESTIGATION	1	1
69-D-NONDWELL STRUCTURE FIRE	1	1
69-D-SINGLE RESD STRUCTURE FIRE	1	1
69-D-STRUCTURE FIRE (APPLIANCE)	2	2
69-E-SINGLE RESD STRUCTURE FIRE	1	1
6-D-ASTHMA PROBLEM	1	1
6-D-BREATH PROBLEM	3	3
6-D-COPD PROBLEM	1	1
71-A-VEHICLE FIRE	1	1
B&E IN PROGRESS	1	1
GOOD INTENT - FIRE	8	8
MUTUAL AID - FIRE	2	2
MVA NON-INJURY	1	1
Totals	108	108



Law, Oak Island PD - Monthly CFS Totals

Printed on February 1, 2024

Code	Totals	
10-D-CHEST PAIN	3	3
12-A-SEIZURE	1	1
12-C-SEIZURE	1	1
13-C-DIABETIC	1	1
13-D-DIABETIC	1	1
17-A-FALLS	3	3
17-A-GOOD INTENT	11	11
17-B-FALLS	13	13
17-D-FALLS	4	4
1-C-ABDOMINAL	1	1
21-A-HEMORRHAGE	1	1
21-B-HEMORRHAGE	1	1
21-D-HEMORRHAGE	1	1
23-C-OD POISON INTENT	1	1
25-B-SUICIDAL	1	1
25-B-SUICIDAL VIOLENT	1	1
26-A-SICK	6	6
26-C-SICK	8	8
26-D-SICK	3	3
28-C-STROKE	5	5
29-B-MVA	1	1
31-A-UNCONS FAINT	1	1
31-C-UNCONS FAINT	3	3
31-D-UNCONS FAINT	1	1
31-D-UNCONS FAINT ARREST	1	1
32-B-MEDICAL ALARM	4	4
32-B-UNK PROBLEM	5	5
34-B-ACN	1	1
3-D-ANIMAL	1	1
4-B-ASSAULT	1	1
52-B-FIRE ALARM	1	1
52-B-FIRE ALARM CO	1	1
52-B-SINGLE RESD FIRE ALARM	4	4
52-C-HIGH LIFE FIRE ALARM	1	1
52-C-HIGH RISE FIRE ALARM CO	1	1
52-C-MULTI RESD FIRE ALARM	1	1
53-A-LIFT ASSIST	1	1
53-A-SERVICE CALL	2	2
55-B-ELECTRICAL INVEST	1	1

Code	Totals	
55-B-POWER LINE	1	1
5-A-BACK PAIN	1	1
60-B-GAS LEAK	1	1
67-B-OUTSIDE FIRE	1	1
68-A-SMOKE INVESTIGATION	1	1
69-D-STRUCTURE FIRE (APPLIANCE)	2	2
6-D-ASTHMA PROBLEM	1	1
6-D-BREATH PROBLEM	3	3
71-A-VEHICLE FIRE	1	1
79-C-LOST PERSON	1	1
911 HANG UP	6	6
ABANDONED VEHICLE	2	2
ALARM	30	30
ANIMAL CARCASS	1	1
ANIMAL CONTROL	19	19
ASSIST OTHER - EMS	3	3
ASSIST OTHER - LAW	4	4
ATTEMPT TO LOCATE	14	14
B&E IN PROGRESS	1	1
CALL BY PHONE - LAW	42	42
CARELESS & RECKLESS	4	4
DEBRIS IN ROAD	3	3
DISABLED MOTORIST	5	5
DISTURBANCE	6	6
DOMESTIC	10	10
DRUNK DRIVER	1	1
ESCORT	5	5
FIREWORKS	1	1
GIVE SUBJECT RIDE	1	1
HIT AND RUN NON-INJURY	1	1
IMPROPERLY PARKED VEHICLE	7	7
INTOXICATED SUBJECT	1	1
INVESTIGATE NARCOTICS	1	1
INVESTIGATION - LAW	10	10
LOST/FOUND PROPERTY	1	1
MEET WITH COMPLAINANT	20	20
MENTAL PATIENT	2	2
MISSING PERSON	3	3
MVA NON-INJURY	9	9
NOISE	5	5
OPEN DOOR	4	4
PROWLER	2	2
SHOTS FIRED	2	2
SPECIAL CHECK	1043	1043
SPECIAL OPERATIONS	1	1
SUSPICIOUS VEHICLE OR SUBJECT	23	23

Code	Totals	
TAKE WRITTEN REPORT	24	24
TRAFFIC STOP	395	395
TRESPASSERS	2	2
UNIT BUSY	1	1
WARRANT SERVICE	4	4
WATER PROBLEMS	6	6
WELFARE CHECK	23	23
	13	13
Totals	1873	1873



January 2024

CODE ENFORCEMENT REPORT

Date: February 2, 2024

To: Matthew Kirkland

From: Dedra Horn

RE: Code Enforcement Monthly Report

Code Enforcement Report for the month of January 2024:

Staff Report:

Code Enforcement Monthly Report

Case Type	Opened Cases	Closed Cases	Total
Minimum Housing: Abandoned/Dilapidated/Unsafe Structure	0	6	6
Accessory Structures/Fences	2	6	8
Junk, Abandoned Vehicles	1	3	4
Trash & Debris/High Grass/Overgrown Vegetation	0	14	14
Work Without Permits	37	37	74
Right-of-way Obstruction	25	46	71
Signs	3	2	5
Stormwater/Fill	0	2	2
Construction Site Violations	4	10	14
Miscellaneous/Other	9	18	27
Total	81	144	225

New Cases for the month	81
Unfounded Cases for the month	0
Closed Cases for the month	144

A total of 81 new code case violations were processed and 144 case violations were closed. No unfounded violations for the month. In addition to the figures shown, CAMA/FEMA conducted 43 inspections, reviewed 55 plans, and site visits were conducted. Work without permit violations increased both opening and closing for the month. Multiple violation notices were issued, and numerous code case letters were mailed.

Office consultations continue to increase. Plan review figure to the right represents all zoning plan review completed. Zoning

Technicians continue to assist and educate the public with a variety of concerns to include uses for Town rights-of-way, acceptable sign posting locations, street ends usage, construction site maintenance, and permitted uses.

*Code Case
Inspections*

*Total Zoning
Inspections*

Plan Review

187

210

91

Public Utilities Water and Sewer Depts.

COMPLETED SERVICE ORDERS AND OTHER WORK
INFORMATION FOR THE MONTH

January 2024 - Completed Service Orders

36	Check meter malfunction
123	Check for leaks
80	Unlocks
28	Turn on or off
261	Locates (water and sewer)
155	Need read to bill - manual or not reading on SA
1	Raise or lower meter
1	Check hydrant hookup
1	Move meter
3	Busted water line
1	Replace Transmitter
5	Place well points
20	Sewer maintenance
8	Install irrigation
22	Install new tap and meter
1	Install valve pit and tap
1	Install gravity sewer
1	Move sewer tap
8	Install sewer tap
11	Public utility water review
11	Sewer review
1	Reinstall meter
92	Replace/program transmitter
25	Connect work orders
3	Inactivate
51	Raise or dig out covered main water valves
15	Miscellaneous
15	Service Action work orders
35	Replace meter

1015

Completed Work Orders

Admin for water and sewer - fielded approximately 294 calls and 49 in office visits.

Admin checked sewer tap info and cost for approximately 26 properties per customer requests.

Admin added approximately 11 new accounts for new home construction.

Admin answered approximately 35 emails from customers and our website.

PUBLIC WORKS DEPARTMENT MONTHLY REPORT
JANUARY 2024
76 TOTAL RECORDED WORK ORDERS FOR JANUARY

SOLID WASTE

1-2-2024 THRU 1-14-2024.

BRUSH COUNT 631 LOADS – 15,775 YDS

LEAF COUNT 226 LOADS – 5650 YDS

BRUSH & LEAVES ON SHCHEDULE IN ZONE 2

WEEKLEY DUTIES: CONVENINECE SITE CLEANUP, VEHICLE MAINTENANCE & SPECIAL HAULING FOR TOWN PROJECTS

SPECIAL PICK UP'S:

BRUSH 6 LOADS CLEARING NEW PARKING AREA NE 55TH FOR OPERATIONS DEPT.

BRUSH 1 LOAD SW 15TH STREET FOR STREET DEPT.

DOWN TREE NE 32ND & YACHT FOR OPERATIONS DEPT.

DOWN TREE NE 78TH STREET FOR OPERATIONS DEPT.

HAULED 3 LOADS OF TRASH TO THE LANDFILL.

MAINTENANCE ON SW1, SW7, SW8, SW9, LOADER.

SW 7 & SW 9 ARE DOWN FOR REPAIRS.

108 NW 23 TREE LIMBS PER WORK ORDER 00005379.

MOVE TWO LOADS OF CHRISTMAS TREES FROM THE ISLAND TO THE AIRPORT SHOP.

KIPLINE YOUNG WAS HELPING OPERATIONS DEPT. DOING CLEAN UP AFTER THE STORM.

1-15-2024 THRU 1-28-2024.

BRUSH COUNT 660 LOADS – 16,500 YDS

LEAF COUNT 247 LOADS – 6175 YDS

BRUSH & LEAVES FINISHING ZONE 3. LEAVES ABOUT 3 DAYS BEHIND FROM FINISHING.

WEEKLEY DUTIES: CONVENINECE SITE CLEANUP, VEHICLE MAINTENANCE & SPECIAL HAULING FOR TOWN PROJECTS

SPECIAL PICK UP'S:

HAULED 2 LOADS OF TRASH TO THE LANDFILL.

MAINTENANCE ON SW1, SW8, LOADER.

SW 7 & SW 9 ARE DOWN FOR REPAIRS.

MOVE TWO LOADS OF CHRISTMAS TREES FROM THE ISLAND TO THE AIRPORT SHOP.

KIPLINE YOUNG WAS HELPING OPERATIONS DEPT. AT BILL SMITH PARK.

RON WAS OUT WITH THE FLU. 1/22 – 1/23

KIPLINE WAS OUT, DAUGHTER HAD TWIN BABIES. 1/22 – 1/23.

FACILITIES

10-30-23 THRU 11-12-23

UNSTOPPED SINK AT THE REC CENTER

SE 31ST REMOVED BOARD FROM WATER

5-FIXED WALL AT 801 WHERE GOLF CART HIT

6-CUT WATER OFF AT PIER

7-PUT A LATCH ON GATE AT PIER ON WEST END

8-REPLACED FLAG POLE HOLDER AT PIER

- 9-INSTALLED NEW SMOKE DETECTOR AT REC CENTER
- 10-PUT A NEW SPRING ON THE DOLPHIN AT PLAYGROUND
- 11-PUT A BOARD ON THE RAMP AT KO KO'S FOR SAFETY
- 12-FIXED TOILET AT POLICE DEPT.
- 13-REPAIRED 2 CHAIRS AT POLICE DEPT
- 14-SECURED LIGHT AT BALL FIELD
- 15-HELPED TUNE CHRISTMAS LIGHTS
- 16-CUT OFF WATER THAT WAS OUT SIDE OF COMMUNITY CENTER
- 17-TOOK ALL MEASUREMENTS FOR MATS AT TOWN HALL ENTRANCE WAY
- 18-CHECKED DEHU AT PUPILIC WORKS

1-1 THRU 1-31

- 1-Put a dry erase board up at Town Hall
- 2-Checked DEHU at PW
- 3-Cleaned cameras at PW,GAS PUMPS, STREETS, MECHANICS SHOP
- 4-Put up mini blinds at Community center
- 5-Put new faucet on at community center
- 6-Moved desk at REC Center
- 7-took Christmas tree down at T.H.
- 8-Changed fridge filter at P.W.
- 9-Put odor killing stuff out at T.H.
- 10-Boat ramp at 55 , pin out replaced
- 11-removed chair from DEV SVCS
- 12-HUNG CORK BOARD AT REC. CENTER
- 13-HAD TO REMOVE ONE OF THE FLOATERS FROM UNDER DOCK AT 57TH STREET IT WAS BROKEN OPEN
- 14-Helped take down sunshades at pirate ship
- 15-Helped Rec. Dept remove Christmas lights at park
- 16-picked up tires off beach
- 17-worked on door at P.W.
- 18-DEV SVCS carpet was wet had to put a fan on it to dry
- 19-put a speed limit sign back up that had been hit and knocked down
- 20-pressured washed pump house at splash pad, ready for mural
- 21-checked lights at fire station #2 all working
- 22-put concrete in fence post at Golf course
- 23-Put new signs up at P.W. ,Streets, Grounds-Operations, and the Airport Road shop
- 24-Checked out lights at Golf course , needs tombstones on lights
- 25-Put bench up at Veterans Park
- 26-Repaired busted water pipe at the pier
- 27-Worked on 2 different doors at Bill Smith PARK got them working
- 28-Worked on latch at 801 side door
- 29-Repaired some boards on the bulkhead at nature park
- 30-Hung file folders at Community Center
- 31-Put another Park bench together
- 32-Put up a plaque at splash pad

33-Pressure washed and painted the ceiling at the tackle shop cover

34-beutification greenhouse- fixed hose bib leak, fixed storm door ,fixed a holder for handle that rolls up plastic, covered exposed wires

OPERATIONS

1-2-2024 THRU 1-14-2024

DAILY DUTIES – GENERAL GROUNDS MAINTENANCE; TRASH PICKUP AT PARKS; TRIMMING; TREATING; MOWING.

WEEKLY DUTIES – CLEARING HANDICAP MATS/WALKWAYS; CONVENIENCE SITE MANAGEMENT;

BALLFIELD PREP FOR PLAY; 46TH ST. PARK TRASH CANS EMPTYING; 801 OUTSIDE CLEANING FOR EVENTS

AD-HOC DUTIES – SPRAYING ROUND UP AROUND BUILDINGS & TENNIS COURTS. BLOW OFF NATURE CENTER & REGISITERED PARK. TAKE THE CHRISTMAS TREE APART ON THE STAGE AT MIDDLETON PARK, BRING TO THE AIRPORT SHOP FOR STORAGE. START ON THE LOT CLEARING AT NE 55TH & EAST YACHT STREET, CUTTING BRUSH & TREES ALONG WITH UNDER GROWTH. FIVE LOADS ON THE GRAPPLE TRUCKS TO BRING TO THE AIRPORT SHOP. PICK UP FROM THE NEW YEARS BREAK (TRASH). TAKE DOWN OUTDOOR LIGHTS AT THE 801 BUILDING AND PUT AWAY. DEAD ANIMAL AND MAINTENANCE ON ALL CHAIN SAWS & POLE SAW. DOWN LIMBS ON EAST YACHT DRIVE (CUT UP AND REMOVE WITH THE GRAPPLE TRUCK). TAKE DOWN THE CHRISTMAS LIGHT FROM OAK ISLAND DRIVE ON SUNDAY MORNING THE 7TH. TAKE DOWN CHRISTMAS LIGHTS ON LONGBEACH ROAD WITH BRUNSWICK ELECTRIC. ROLL UP MOBI – MATS BEFORE THE BAD WEATHER COMES IN 1/9/2024 TIED UP AND PUT TRAFFIC CONES AROUND THEM. PICK UP CHAIN SAW PARTS AT ACE HARDWARE AND A NEW BATTERY FOR THE FORD RANGER – GR9. CUT UP DOWN LIMBS IN THE ROAD FROM THE STORM ON TUESDAY NIGHT 1/10/2024 AT LOCATIONS (NW 8TH – NE 50TH – 323 MERCER – 445 WOMBLE – NE 50TH – NE 78TH STREET). TURN UP RIGHT ALL THE TRASH CANS & PORTA JON’S ALONG THE BEACH. CLEAN UP DEBRIS WERE NEEDED. VETERANS PARK, DIG A LARGE HOLE FOR A NEW TREE TO BE PLANTED FROM THE RED CROSS. REMOVE OLD TIRES FROM THE BEACH ON THE WEST END.

WORK ORDER COMPLETION – WO #00005363 - 32ND E – TIRE - WO #00005361 - DEAD SEAGULL - SE 58 ACC - WO #00005358 - 801 - STRING LTS - WO #00005372 - PIER – CARTS - WO #00005285 - DEAD TREE - WO #00005374 - NE 78 - TREE DOWN - WO #00005379 - 108 NW 23 – BRANCH - WO #00005380 - STATION 1 - FW: FD Storm Damage

1-15-2024 THRU 1-28-2024

DAILY DUTIES – GENERAL GROUNDS MAINTENANCE; TRASH PICKUP AT PARKS; TRIMMING; TREATING; MOWING.

WEEKLY DUTIES – CLEARING HANDICAP MATS/WALKWAYS; CONVENIENCE SITE MANAGEMENT;

BALLFIELD PREP FOR PLAY; 46TH ST. PARK TRASH CANS EMPTYING; 801 OUTSIDE CLEANING FOR EVENTS

AD-HOCK DUTIES – SPRAYING ROUND UP AROUND BUILDINGS & TENNIS COURTS. BLOW OFF NATURE CENTER & REGISITERED PARK. WEED TRIM ACCESSES (25E & 19E & 60W). TRIM AROUND LIGHT POLE AT 32E & YACHT. TRIM BRANCHES ON OAK (40TH & 49TH & 50TH). BILL SMITH PARK, HELPING WITH THE BALLFIELDS 1/17/24 – 1/18/24 and 1/23/24 – 1/24/24. WENT TO WILMINGTON TO SUNBELT RENTALS AND BROUGHT BACK A CHIPPER TO GRIND UP ALL CHRISTMAS TREES. CLEANED OFF CHIPPER AND FILLED WITH FUEL. RETURNED BACK TO SUNBELT IN WILMINGTON THE SAME DAY. PRUNING AROUND

THE ISLAND. FILL NEW LANDSCAPE TRUCK WITH CHRISTMAS TREE GRINDINGS AND BRING TO THE NATURE CENTER AT NE 52ND STREET. PUT OUT MULCH ON WALKING PATHS AROUND THE BUILDING. RETURN ALL TOOLS AND WASH THE TRUCK. CUT DEAD TREE LIMBS IN THE DOG PARK OFF NE 41ST STREET. FIXED LIVE OAK TREE ON MIDDLETON PARK WITH LANDSCAPING STAKES.

WORK ORDER COMPLETION – WO #00005380 - STATION 1 - FW: FD Storm Damage - WO #00005388 - TURTLE LTS – TROUBLESHOOT - WO #00005318 - WATER FOUNTS – OFF -

DIRECTOR/ADMINISTRATIVE

1-1-24 THRU 1-31-24

DIRECTOR DUTIES – ATTENDANCE OF MEETINGS (BI-WEEKLY STAFF, MONTHLY PARKS ADVISORY, MONTHLY BEACH PRESERVATION & MONTHLY COUNCIL MEETINGS); UPDATING PICKLE BALL CT RESURFACING; OVERSEEING IMPROVEMENTS AT KO-KO CABANA; GETTING PAVING RFP TOGETHER; FINALIZING PARKING SURVEY RFP FOR ADVERTISEMENT

ADMIN DUTIES – 97 PHONE CALLS TAKEN; 28 VISITORS IN OFFICE; 56 REGULAR WORK ORDERS; 20 FLEET WORK ORDERS;

STREET DIVISION

1-1-24 THRU 1-7-24

801 DUTIES

ASPHALT @ NE 41ST, NE 48TH, SE 67TH, SW 15TH

PICKUP DEBRIS @ SWAIN CUT BRIDGE TO HWY 211

GRADING PLACE STREETS

HAULING ABC MARTIN MARIETTA

ASPHALT @ SE 36TH

CHECK BUMPERS & SIGNS @ ACCESSES EAST & WEST

UNLOAD TRUCK WITH SWEEPER TRUCK PARTS

1-8-24 THRU 1-14-24

801 DUTIES

WIDEN SEVERAL EMERGENCY ACCESSES

ROLL UP MOBI-MATS FOR STORM PREP

REMOVE SAND FROM SIDEWALK @ SE 40TH

CHECK STORM DAMAGE AFTER STORM FROM 1-10-24

GRADE PLACE STREETS

TRANSPORT SKID STEER TO FROM PAR 3

ASPHALT @ SE 38TH, SE 36TH

REMOVED TIRES FROM BEACH

1-15-24 THRU 1-21-24

801 DUTIES

MARTIN LUTHER KING

ASPHALT @ 38TH SE

MARTIN MARIETTA ABC

INSTALLED NEW SIGN ON STREET DEPT BUILDING

REWORKED ROAD @ SE 61ST ABC

PICKUP DEBRIS ON THE BEACH

DOA POSSUM @ BARBEE BRIDGE
PICKUP DEBRIS FROM SWAINS CUT BRIDGE TO HWY 211

1-22-24 THRU 1-28-24

801 DUTIES
TRIP TO WILMINGTON PICK UP CHIPPER
GRADING PL STREETS
REMOVE SAND AND ADD ABC TO 49TH SE ACCESS
CHIPPED CHRISTMAS TREES @ AIRPORT SHOP
PICKUP DEBRIS @ BARBEE BRIDGE
ROLLED BALL FIELDS @ SMITH PARK
SWEEPING BIKE PATH WITH JD TRACTOR
2 BAGS COLD PATCH @ NE 64TH @ YACHT WO 5393
CLEANUP SOD CONTRACTOR SPILLED @ NE 3RD @ OKI DR

SOUTH HARBOUR PAR 3

10-9-23 THRU 10-15-23

MOWING GREENS
REPAIR VERTICUT
IRRIGATION REPAIR

11-6-23 THRU 11-19-23

MOWING GREENS
BEGIN SHOP IMPROVEMENTS
PINE-STRAW/TREE DEBRIS REMOVAL FROM GOLF COURSE
IRRIGATE AS NEEDED
CONTINUE TREE TRIMMING/NATURAL AREA IMPROVEMENTS
BEGIN WORK ON CHRISTMAS PARADE PARTICIPATION

1-1-24 THRU 1-26-24

Installed equipment lift, had wiring installed for power, awaiting technician to certify safe operation
Replaced hydraulic hose on GC-5
Organized over-office storage area with seasonal items (tourney/holiday decorations)
Continued cutting back brush along natural areas
Replaced basket rollers on GC-1
Replaced broken reels on GC-R3 (2 out of 3 units, broken last season)
Applied herbicide to winter annual weeds on greens
Routine maintenance (debris removal after windy/storm events)

STORMWATER

1/15 THRU 1/26/24

SHOP ELECTRICAL RUNNING WIRES AND CONDUIT FOR OUTLETS AND LIGHTING.
2201 RIP RAP PLACED FOR EROSION PROBLEM CALLED IN FROM HOMEOWNER.
3NW BULKHEAD EROSION PROBLEM FIXED WITH FABRIC AND 57 STONE.
PICKED UP NEW EQUIPMENT TRAILER FROM TYLER EQUIPMENT IN CONWAY S.C.
ORDERED NEW SUCTION BASKET FOR SUCTION HOSE NEEDED FOR EMERGENCY PUMPING.

FIXED FITTING FOR ROTTED SUCTION FITTING.

HAULED OLD AND UNUSABLE SOIL TO LANDFILL.

NE64 SINKHOLE CHECKED FILLED IN WITH ABC SOIL.

VETERANS PARK SINKHOLE (SETTLING FROM PREVIOUS REPAIR WORK).

MARKED OUT 2302 W. YACHT AND SE40 FOR 811 LOCATE.

PURCHASED 3 BINDERS AND 3 TIE DOWN CHAINS FOR NEW EQUIPMENT TRAILER.

40SE DITCH MAINTENANCE CLEANING OUT DEBRIS AND CLEARING PIPE ENDS.

MAINTENANCE OF STORM WATER FLEET INCLUDING HEAVY EQUIPMENT.

January 2024				
Department Reach Via Facebook				
	New Followers	35		daily
	Overall Followers	13,349		daily
	Photos Views	207		daily
	Post Engagement	707		daily
	Link Clicks From Individual Profiles	99		daily
	Post Reach	6,859		daily
Department Reach Via Instagram	No Longer In Use Per New Communications Plan			daily
				daily
				daily
				daily
				daily
Community Resource Center Programs				
	Nutrition Lunch	527		4x week plus first Friday
	Bingo	224		2x week
	Blood Pressure checks	18		As Scheduled
	Gentiva Hospice presentation	20		As Scheduled
	Craft Day	8		monthly
	Wear a snowman sweater	12		As Scheduled
	Hat Day	15		As Scheduled
	Chair Chi	29		weekly
	Members Birthday Party	37		Monthly
	Excursions	33		3x month
Island activites all ages				
	Strides wsalking Club	47		weekly
	Between the lines book club	24		weekly

Seasonal Sites	Oak Island Ocean Ed Center Visitors	0		3x week- Seasonal
	Oak Island Nature Center Visitors	0		3x week- Seasonal
Recreation Center Programs				
Fitness classes	Community Yoga	65		2x weekly
	Senior Yoga	174		2x weekly
	Yoga For Balance	68		weekly
	Total Body Blast	7		1x weekly
	Silver Sneakers Stability w/ Mary Beth	117		weekly
	Silver Sneakers w/ Susan	53		weekly
	Sculpt & Flow Yoga	17		Weekly
	Mature Aerobics	185		3x week
	Silver Sneakers Circuit w/ Maggie	73		2x weekly
	Cardio & Weight Rooms	1,181		daily
	Silver Sneakers Members	282		daily
	Table Tennis	27		weekly
Rentals	Country Music Girls & Boys	16		monthly
	Kayak Rental	0		as scheduled
	Quilting Club	153		weekly
	Picnic Shelters	0		as scheduled
	Feral Cats Club	8		monthly
	Oak Island Art Guild Class	28		monthly
	Room rentals at rec center	room)		as scheduled
	Wheelchair Rental	2		as scheduled

Market festivals, Special events		0		
		0		
		0		
Excursions		0		
		0		
		0		