

**Oak Island Business Advisory Board  
Tuesday, October 24, 2023 9:00am  
Town Hall 2<sup>nd</sup> Floor, Police Training Room**

## Call to Order

## Approval of the Agenda

Lisa Fitzgerald made a motion to approve the agenda, seconded by Alma Rittenberry.

## Approval of Minutes

Approval of Minutes (September 27, 2023). Jackie DelPrete made a motion to approve the minutes, seconded by Ken Guhse.

## Presentations

Presentation from Oak Island Police Chief Charlie Morris. Chief Morris spoke to the board about the role of Police in Oak Island and issues that affect business owners. The board was particularly excited to hear that officers do frequent business checks and log that information. Chief encouraged everyone to contact him directly if they ever had issues or questions regarding OKI Police.

Presentation from Brunswick Community College Small Business Center Director, April Scott. Ms. Scott went over all of the services her department offers to small businesses. The board generally noted that they were unaware this was open to them and we should help increase awareness.

## Public Comment

No one spoke for public comment.

## New Business

Discussion of Improvements to Opening a New Business in Oak Island. Board members expressed interest in a checklist to help new business owners get started and help navigate opening a new business in the Town. Staff will bring draft checklist for discussion at next meeting.

## Staff Reports

Reminder of Small Business Saturday which will occur on November 25. Announcement of Christmas Parade and application deadline for anyone interested in participating.

## Board Member Reports

No board member reports.

## Adjournment

Motion to adjourn made by Chairman Joe Yeager, seconded by Lisa Fitzgerald.