



# PAVING AND RESURFACING FY 2020-2021

TOWN OF OAK ISLAND, NC

April 2021

PAVING AND RESURFACING  
FY 2020-2021

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April 11, 2021

**SUBJECT: REQUEST FOR PROPOSAL;  
PAVING & RESURFACING FY 2020-2021  
TOWN OF OAK ISLAND, NC**

Dear Sir:

You are hereby invited to submit sealed bids for paving and resurfacing of existing streets for the Town of Oak Island, NC. The work will entail street resurfacing and associated work. Copies of the Bid Advertisement, Bid Instruction, proposed Agreement to be executed with the successful bidder, the project Bid Schedule and miscellaneous attachments are enclosed herein.

The Town will evaluate the bids based on the sum of the "Total Bid" for the Projects. The Town reserves the right to reject any or all of the project bids or bidders.

There will be no PRE-BID MEETING ; questions can be sent to [pwdirector@ci.oak-island.nc.us](mailto:pwdirector@ci.oak-island.nc.us)

Bids will be opened on *Monday May 3, 2021* at 10:00 A.M. in the second floor conference room of the Oak Island Town Hall, 4601 East Oak Island Drive, Oak Island, North Carolina. If you have any questions or require further information, contact Oak Island Public Works at 910-201-8063.

Sincerely,

Scott Thornall

Public Works Director

Enclosure: Advertisement, Instructions, Agreement & Schedules with attachments

## ADVERTISEMENT FOR BIDS

Town of Oak Island, North Carolina

For

### STREET PAVING AND RESURFACING FY 2020-2021

Pursuant to G.S. 143-129, interested parties are invited to submit sealed proposals to accomplish “STREET PAVING AND RESURFACING” for the Town of Oak Island, North Carolina.

Proposals will be received by Mr. David Kelly, Town Manager, at the Oak Island Town Hall, 4601 East Oak Island Drive until 10:00 A.M. on *Monday May 3, 2021*. At that time, the proposals received will be publically opened and read.

Instructions for submitting bid proposals and the accompanying specifications and bid conditions may be obtained at the office of the Town Clerk in the Oak Island Town Hall during normal weekday office hours, 8:00 A.M. to 4:30 P.M.

A five percent (5%) bid deposit is required on all purchases/bids that would amount to \$2,500.00 or more. Such bid deposits must accompany all such bid proposals in the form of cash or a certified check or cashier’s check or U.S. Money Order made out to the Town of Oak Island, or a surety bond, as required by North Carolina law (G.S. 143-129).

# **TOWN OF OAK ISLAND**

## **INSTRUCTIONS TO BIDDERS**

### ***READ VERY CAREFULLY***

1. Each Bidder must submit their proposal on the bid proposal form provided. The proposal shall be signed by an official of the bidding firm authorized to bind such firm by the proposal. The bidder shall sign his proposal correctly and proposals will be rejected if they show any omissions, additions not called for, exceptions, conditional bids or irregularities of any kind. Attached to the proposal, and made part thereof, shall be any and all appendices as required by the specifications. References of equipment sold, work performed, or articles desired by specification may be required.
2. The proposal must be submitted in a sealed envelope, so marked as to indicate its contents without being opened. The envelope shall be placed in another envelope addressed to Mr. David Kelly, Town Manager, 4601 E. Oak Island Drive, Oak Island, North Carolina 28465. If forwarded otherwise than by mail, it must be delivered to the Town Manager's office, or to the Town Clerk, or to the Public Works Director.
3. The proposal must be accompanied by a deposit equal to not less than five percent (5%) of the bid. This deposit shall consist of cash or a cashier's check issued by, or a certified check drawn on, a bank insured by the Federal Deposit Insurance Corporation; or a U.S. Money Order payable to the Town of Oak Island; or a 5% bid bond issued by any insurance company authorized to do business in North Carolina. Said deposit shall be retained by the Town of Oak Island in the event of failure of the successful bidder to execute the contract within ten days after a notice of award or to give satisfactory surety as required.
4. Proposals will be opened promptly and read at the hour and on the date set in the advertisement and the bid invitation cover letter. The bid opening shall be conducted in the Town Hall, Oak Island, North Carolina, at that appointed time. Bidders or their authorized agents are invited to be present, but do not have to be considered.
5. The name of a certain, brand, make, or model when used, is intended to denote the quality standard of the article desired, and is not intended to restrict bidders to specific brand, make, or model named; it is to set forth and convey to prospective bidders the general style, type, character, and quality of the article desired. Any substitution(s) offered as being "equal" to the item(s) as specified must be submitted in writing to the Town's Public Works Director, 4601 E. Oak Island Drive, Oak Island, North Carolina 28465, prior to bid opening, unless there is provision within the proposal format allowing for such exceptions to be noted with the proposal. Unless approved by the Public Works Director, the item(s) as specified must be provided. The name of a certain brand, make, or model, except when used in conjunction with the words, "or approved equal", is intended to require bidders to propose furnishing such brand, make, or model and no substitute therefore.

## **INSTRUCTIONS TO BIDDERS (CONT.)**

6. Performance bond(s) shall be required of the selected Contractor in the amount of 100 percent (100%) of the amount(s) bid. Performance bond(s) shall be issued to the Town and shall be in the form of cash, certified check, cashier's check, U.S. Money Order, or surety bond.
7. All work described under this bid offering shall be completed by July 1, 2021. If the contractor anticipates the need for a time extension or other relief from stipulated terms and conditions during any event due to extenuating circumstances beyond his control, a written request for such extension or relief must be sent to the Town's Public Works Director as soon as such circumstances become known. Extensions and/or other relief will be evaluated judiciously and, if approved, shall be provided to the Contractor in writing and in a timely manner. The Town reserves the right to approve or not approve any such time extensions or other relief requested at its sole discretion.

**TOWN OF OAK ISLAND**  
**STREET PAVING & RESURFACING**

**AGREEMENT**

THIS AGREEMENT, made this \_\_\_\_\_ day of \_\_\_\_\_, 2021, by and between the Town of Oak Island, hereinafter called the "Town", and \_\_\_\_\_, hereinafter called "Contractor".

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned:

1. The Contractor will commence and complete the construction of Town of Oak Island street improvements consisting of paving and resurfacing of streets as outlined on the Bid Schedules submitted. The contractor may submit recommendations for changes to the specifications and/or planned work; any such changes, including increased cost thereof, if applicable, shall be pre-approved by the Public Works Director.
2. The Contractor will furnish all of the material, supplies, tools, equipment, labor and other services necessary for the construction and completion of the project described herein.
3. The contractor will commence the work required by the Contract Documents within 10 calendar days after the date of the NOTICE TO PROCEED and will complete the same by July 1, 2021, regardless of how much of the contract has been completed. The Contractor will be paid only for work completed and accepted by the Town up to July 1, 2021.
4. The Contractor agrees to perform all of the work described in the Contract Documents for the total estimated sum of \$\_\_\_\_\_, which amount shall be adjusted according to the actual quantities provided versus the bid estimates, in accordance with unit prices quoted in the Bid Schedule.
5. The term "Contract Documents" means and includes the following:
  - A) Advertisement for Bids
  - B) Instructions to Bidders
  - C) Bid Schedules
  - D) Bid Bond
  - E) Agreement
  - F) Performance Bonds
  - G) Notice of Award
  - H) Notice to Proceed

**STREET PAVING & RESURFACING AGREEMENT (cont.)**

6. The Town will pay to the Contractor monthly progress payments upon submission of invoices documenting square yards completed and verification thereof by the Town's Public Works Director.
7. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in two (2) copies, each of which shall be deemed an original on the date first above written.

For the Town:

(SEAL)

\_\_\_\_\_  
Ken Thomas, Mayor

ATTEST:

\_\_\_\_\_  
NAME Lisa P. Stites  
TITLE Town Clerk

For the Contractor:

(SEAL)

\_\_\_\_\_  
NAME \_\_\_\_\_  
TITLE \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
NAME \_\_\_\_\_  
TITLE \_\_\_\_\_



# BID SCHEDULES

## Paving Resurfacing

2020-2021

<u>Street</u>	<u>Location</u>	<u>Length</u>	<u>Width</u>
<u>S. 4th</u>	<u>E. Oak Island to End</u>	<u>861</u>	<u>18</u>
<u>S. 32nd</u>	<u>E. Oak Island to End</u>	<u>589</u>	<u>20</u>
<u>Keziah</u>	<u>400 E Oak Island to Elizabeth Dr</u>	<u>724</u>	<u>20</u>
<u>Paula Cir</u>	<u>101 SE 29th to SE 29th</u>	<u>1062</u>	<u>20</u>
<u>N 30th St.</u>	<u>E. Oak Island to End</u>	<u>644</u>	<u>20</u>
<u>Yaupon Way</u>	<u>44 Quail Hollow to Quail Hollow</u>	<u>967</u>	<u>24</u>
<u>S. 74th</u>	<u>E Oak Island to E. Beach</u>	<u>895</u>	<u>20</u>
<u>Yaupon Way</u>	<u>40 St. Andrew to Quail Hollow</u>	<u>282</u>	<u>24</u>
<u>E. Pelican</u>	<u>2201 22nd PL. E to 25th PLE</u>	<u>800</u>	<u>20</u>
<u>Vanessa Dr.</u>	<u>4173 Elton Dr. to Boss Ct.</u>	<u>518</u>	<u>26</u>
<u>Heron Cr</u>	<u>3487 Heron Cr Bulb to Heron Cr Bulb Out</u>	<u>904</u>	<u>19</u>
<u>N 40th</u>	<u>300 Holly to E. Yacht</u>	<u>1272</u>	<u>20</u>
<u>S 3rd</u>	<u>95 E Oak Island to End Maint</u>	<u>1010</u>	<u>18</u>

<u>Troy Ave</u>	<u>1500 SW 16th to SW 15th</u>	<u>328</u>	<u>18</u>
<u>N 40th</u>	<u>200 E. Oak to E Holly</u>	<u>883</u>	<u>20</u>
<u>N 74th</u>	<u>200 E. Oak to E Yacht</u>	<u>1105</u>	<u>20</u>
<u>N 27th</u>	<u>W Oak Island to W Yacht</u>	<u>1007</u>	<u>18</u>
<u>N 56th</u>	<u>200 E Oak to E Holly</u>	<u>885</u>	<u>20</u>
<u>S 9th</u>	<u>E Oak Island Dr. to End Maint.</u>	<u>909</u>	<u>18</u>
<u>N 42nd St</u>	<u>200 E Oak to E Holly</u>	<u>883</u>	<u>18</u>
<u>N 63rd St</u>	<u>E Oak Island Dr to E Oak</u>	<u>512</u>	<u>20</u>
<u>N 55th</u>	<u>300 E Holly to E Yacht</u>	<u>1128</u>	<u>20</u>
<u>N 48th</u>	<u>300 E Holly to E Yacht</u>	<u>1348</u>	<u>20</u>
<u>N 37th</u>	<u>200 E Holly to E Yacht</u>	<u>1238</u>	<u>20</u>
<u>S 29th</u>	<u>W Oak Island Dr to End Maint</u>	<u>475</u>	<u>18</u>
<u>Norton St.</u>	<u>E Oak Island Dr to Live Oak</u>	<u>763</u>	<u>20</u>
<u>Heron Cr</u>	<u>3487 Oakwood Dr to Heron Cr Bulb Out</u>	<u>1841</u>	<u>19</u>
<u>N 41st St</u>	<u>200 E Oak to E Holly</u>	<u>883</u>	<u>18</u>
<u>S 31st</u>	<u>E Oak Island Dr to End Maint</u>	<u>669</u>	<u>20</u>
<u>E Pelican Dr</u>	<u>4021 SE 42nd to SE 43rd</u>	<u>252</u>	<u>24</u>
<u>Norton St.</u>	<u>514 Elizabeth Dr to End Maint</u>	<u>443</u>	<u>20</u>
<u>E Pelican Dr</u>	<u>2501 25th Pl E to 26th Pl E</u>	<u>376</u>	<u>20</u>
<u>N 68th St</u>	<u>202 E Oak to E Yacht</u>	<u>1757</u>	<u>20</u>
<u>N 70th St</u>	<u>200 E Oak to E Yacht</u>	<u>1503</u>	<u>20</u>
<u>N 79th St</u>	<u>E Oak Island Dr to Elizabeth Dr</u>	<u>1163</u>	<u>20</u>
<u>W Pelican Dr</u>	<u>2500 27th Pl W to 25th Pl W</u>	<u>805</u>	<u>20</u>
<u>N 70th St</u>	<u>E Oak Island Dr to E Oak</u>	<u>789</u>	<u>20</u>
<u>Heron Cr</u>	<u>3487 Heron Cr Bulb Out to Oakwood Dr</u>	<u>1725</u>	<u>19</u>
<u>E Pelican Dr</u>	<u>4911 SE 50th to SE 51st</u>	<u>255</u>	<u>20</u>
<u>E Pelican Dr</u>	<u>4041 SE 44th to SE 45th</u>	<u>264</u>	<u>24</u>
<u>37th Pl.</u>	<u>200 E Dolphin to E Pelican Dr</u>	<u>204</u>	<u>20</u>
<u>Live Oak Dr.</u>	<u>400 Norton to Mercer St</u>	<u>347</u>	<u>20</u>
<u>N 66th St</u>	<u>200 E Oak to E Yacht</u>	<u>1751</u>	<u>20</u>
<u>N 76th St</u>	<u>E Oak Island to E Oak Dr</u>	<u>1228</u>	<u>20</u>
<u>N 60th St</u>	<u>200 E Oak to E Holly</u>	<u>884</u>	<u>20</u>
<u>N 71st St</u>	<u>E Oak Island Dr to E Oak</u>	<u>835</u>	<u>20</u>
<u>N 65th St</u>	<u>E Oak Island Dr to E Oak</u>	<u>616</u>	<u>20</u>
<u>25th Pl E</u>	<u>300 E Pelican to E Pelican</u>	<u>71</u>	<u>20</u>
<u>Ocean Dr.</u>	<u>200 Sellers to McGlamery</u>	<u>344</u>	<u>20</u>
<u>N 24th St</u>	<u>W Oak Island Dr to W Yacht</u>	<u>1306</u>	<u>18</u>
<u>W Pelican Dr</u>	<u>100 2nd Pl W to S Middleton</u>	<u>797</u>	<u>20</u>
<u>S 6th St</u>	<u>E Oak Island to End Pvmt</u>	<u>615</u>	<u>18</u>
<u>Yaupon Way</u>	<u>62 Augusta to Country Club</u>	<u>709</u>	<u>24</u>
<u>S 14th St</u>	<u>W Oak Island Dr to End Maint</u>	<u>452</u>	<u>18</u>
<u>S 40th St.</u>	<u>121 E Dolphin to E Pelican</u>	<u>286</u>	<u>20</u>

<b><u>TOTAL</u></b>		<b><u>45162</u></b>	
		<b><u>8.55 miles</u></b>	

**Terms & Conditions:**

1. Streets shall be thoroughly cleaned of all dirt, grass, and debris.
2. Prior to resurfacing, all potholes, road edge raveling and/or other areas experiencing subsurface deterioration shall be cut out and deep patched with four inches (4") of base course asphalt, rolled or tamped flush with the existing pavement. Areas to deep patch repair shall be coordinated between the contractor and the Town's Public Works Director, or his designee. The square yardage of deep patches shall be determined after patching is complete and has been inspected by the town prior to resurfacing.
3. All residences shall receive written notification by door hanger or flyer (sample attached) forty-eight (48) hours prior to resurfacing.
4. Resurfacing shall extend to the width of the existing pavement. The center of the finished pavement shall be crowned a minimum of 2" above the pavement edges, and the finished paved roadbed shall slope consistently from centerline to edge with no resultant low areas that might allow for standing water accumulation thereon. Any resultant low areas after paving shall be re-covered with a sand-asphalt mix until such low spots are eliminated.
5. All intersecting streets shall have a paved radius of thirty (30') feet. The finished pavement shall also be flared two (2') feet into all existing concrete and asphalt driveways.
6. Subsequent to paving, the shoulders shall be raked to an even, finished appearance with all excess asphalt and/or other construction residue removed from the area. The Contractor shall add compatible soil as necessary along the road edges to eliminate and drop-offs resulting from the added asphalt. Such soil, to the extent it may not be available from other shoulder work, shall be provided by the Contractor. The Contractor shall seed and mulch the finished shoulder work and other disturbed areas upon completion of the above work.
7. Water valves or other infrastructure impediments, if any, shall be made flush with the finished pavement grade – all material to be provided by the contractor. Pre-coordination with the town's Water Department and/or Public Works will be necessary. Survey benchmarks, if any in the project area, shall be either protected with imbedded sleeves with covers or re-surveyed and re-set, by the contractor.
8. Unit prices quoted above shall include the total costs of work required on this project including, but not limited to, mobilization, grading, shoulder work, additional soil for road edges (if/as required), raking or other hand work, driveway repairs, etc.
9. All work and materials shall meet NC Department of Transportation standards.

**CONTRACTOR'S EXCEPTIONS, IF ANY: (Unless listed here as an exception, the contractor agrees to comply with the terms & conditions above)**

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# NOTICE

DATE: \_\_\_\_\_



**Your street will be resurfaced within the next  
24-48 hours.**

Your driveway may be inaccessible for a brief period during this work. Please do not park on the shoulders or on the side of the street to avoid conflict with equipment.

*We apologize for any inconvenience. If you have any questions or comments,  
please contact: Scott Thornall*

*PUBLIC WORKS DIRECTOR  
TOWN OF OAK ISLAND  
201-8063*

Thank you,  
{Contractor company name}

## BID FORMS

**Itemized Proposal**  
**Paving and Resurfacing**  
**FY 2020-2021**

**Town of Oak Island, North Carolina**

Item No.	Description	Quantity & Unit	Unit Price	Amount of Bid
1	Mobilization	LS		
2	4" Asphalt Base Course	3150 square yards		
3	1" Asphalt Top Course, SF 9.5 A	57400 square yards		
4	Seed, Fertilizer, Mulch	3.5 Acres		
5	Asphalt Leveling Course (Utility Cuts)	525 tons		

TOTAL BID:

\$ \_\_\_\_\_

Notes:

1. All materials, methods, workmanship per NC DOT specifications
2. Payments to Contractor to be based on actual quantities measured and installed

**CONTRACTOR'S EXCEPTIONS, IF ANY:** (Unless listed here as an exception, the Contractor agrees to comply with the Terms & Conditions herein.)

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**NAME OF FIRM (BIDDER):**

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**ADDRESS & TELEPHONE #:**

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SIGNATURE

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DATE

6B. Bid Deposit – To be furnished by Bidder

6C. NC Dot Certification – Pre-Qualification  
To be furnished by Bidder